



BC SOCCER

Information Package for Candidates

2021 BC Soccer Elections to Board of Directors

INCLUSIVE · SAFE · EXCELLENCE · COLLABORATIVE

This document provides background information to all eligible individuals seeking election to the BC Soccer Board of Directors in 2021.

It includes directors' roles and responsibilities, the expectations and functions of the board and directors, and information on how to submit your name and information for election.

What Does It Mean To Be A Director Of BC Soccer?



Soccer in British Columbia



Soccer has the largest and broadest registration base of any sport in British Columbia. It is played by adults and youth of all ages, different skill levels, all genders and appeals to every cultural and social group.

The sport is played across the province: coastal mainland and Vancouver Island mostly play in the fall/winter/spring, the Interior mostly in the spring/summer. To ensure the different needs of all players are properly met, members of the Board must represent the various facets of the game.

BC Soccer seeks to maintain a Board comprised of talented and dedicated directors with a diverse mix of experience, skills and backgrounds collectively reflecting the strategic needs of the organization and the nature of the environment in which BC Soccer operates.

Diversity includes business experience, geography, age, gender, visible minorities, Indigenous peoples, persons with disabilities, sexual orientation and other personal characteristics. All are encouraged to submit their names as candidates.

All directors are volunteer positions. While unpaid, all out-of-pocket costs including travel to meetings, hotels, meal and other expenses are recompensed.

BC Soccer Board and staff work together to achieve the objectives of the organization.

The Board of Directors is accountable for strategic direction and general oversight of performance against objectives.

The Executive Director is appointed by the Board of Directors as the staff leadership. The Executive Director appoints all other staff under his leadership. BC Soccer staff is responsible for all operational matters and implementation of the Operational Plan.

As a large association, BC Soccer hires and retains professional advisers to assist the board and staff in carrying out their duties, including legal counsel, auditors/accountants and business service providers.

By serving on the BC Soccer Board you can make a significant contribution to soccer in British Columbia and Canada.

As a BC Soccer Director, you must have:

- ✓ the passion, commitment and expertise to grow the game and improve soccer for all participants.**
- ✓ have the skills, experience and dedication to help shape BC Soccer's vision and strategy.**
- ✓ have the knowledge, competence and empathy to work in collaboration with fellow board members, staff, membership and soccer participants.**

The BC Soccer Board of Directors



The BC Soccer Board of Directors is composed of 14 members:

- President
- 4 Vice-Presidents
- 9 Directors-at-large.

All members of the Board are elected by the voting member organizations.

All positions are elected for three-year terms, as laid out in the Bylaws.

In 2021, the following 5 (five) positions will be up for election:

- First Vice-President
- Vice-President Youth
- 3 Director- at- large

The BC Soccer Board of Directors must:

- ✓ act as the trustees of the organization on behalf of the membership.
- ✓ be accountable for all aspects of the organization's operation, with fiduciary and decision-making responsibilities.
- ✓ develop and update the BC Soccer Strategic Plan, with its goals, objectives and priorities.
- ✓ establish organizational policy and approve operational plans, and to regularly review and ensure progress on strategic and operational plan targets.
- ✓ authorize all the association's major programs.
- ✓ recruit an Executive Director who will be responsible for hiring and supervising all other staff.
- ✓ conduct an annual evaluation of the Executive Director relative to agreed objectives.
- ✓ review the association's major rules and policies.

Expectations and Responsibilities



Directors:

- have a collective responsibility to manage the affairs of the Society in accordance with the Societies Act and BC Soccer's Constitution and Bylaws on behalf of the membership.
- do **not** have the power to act independently - they function as a collective and follow agreed decisions
- Must abide by and support all board's agreed positions.
- must **not** publicly disparage decisions, and colleagues' voting choices must be kept confidential.
- have a responsibility to become informed and prepare for and attend all Board of Directors meetings.
- need to commit the time for familiarization and training for directors after election.
- are expected to be members of various BC Soccer committees and/or be the liaison with member groups.
 - Board and committee work will require a substantial commitment of time and energy throughout the year. Please be certain you will be able to make this commitment before seeking election.

The Societies Act of British Columbia (Section 53) states that a Director of a society must:

- a. act honestly and in good faith with a view to the best interests of the society;**
- b. exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances, and**
- c. act in accordance with the Act, its regulations and the bylaws of the society.**

Directors and staff of the Association are also governed by organizational policies including: a Conflict of Interests Disclosure; Judicial Code and Policies; Social Media Policy; Privacy Policy; and Communication & Confidentiality Protocol, all available on the BC Soccer website:

www.bcsoccer.net

Director Attributes

- ✓ **Experience in and a passion for soccer in British Columbia**
- ✓ **Knowledge of the responsibilities and duties of a Director**
- ✓ **Experience serving as a member of a Board of Directors**
- ✓ **High ethical standards and integrity in professional and personal dealings**
- ✓ **Ability and willingness to listen to others and collaborate as member of a team**
- ✓ **Open minded and diverse perspective on issues**
- ✓ **Ability to review ideas and proposals objectively**
- ✓ **Ability and willingness to raise and discuss contentious issues in a constructive manner**
- ✓ **Flexibility, responsiveness and willingness to consider and adapt to change**

Candidate Eligibility



A candidate must:

- Be residents of British Columbia for at least six months;
- Be at least 18 years of age;
- Not be found by a court to be incapable of managing their own affairs;
- Not be an undischarged bankrupt;
- Not have been convicted of an offence in management of a corporation/entity or an offence involving fraud; and
- Be able to obtain a valid Criminal Record Check and Vulnerable Sector Check.

The Board of Directors of BC Soccer requires diverse and qualified individuals with the following skill-sets and experience:

- Strategic planning, policy development and principles of good governance
- Professional expertise in the areas of accounting, financial management, legal or other relevant areas
- Human relations management, risk management and safety in soccer.
- Issues management and communication
- Business and organizational development
- Leadership and proven successful record as a Board Member
- Knowledge of soccer in British Columbia, and its key components, including effective representation of the various regions, player age, genders, and groups making up soccer in BC.
- Expertise in community involvement, relationship management and member relations
- Understanding of administration and technical development

Conflict of Interest

BC Soccer promotes principles of good governance, in alignment with direction from Canada Soccer. In accordance with BC Soccer Bylaws 6.14.a:

“No member of the Board shall hold an office, be a director, or be an employee of a member under the jurisdiction of the Society. A newly elected director must relinquish all positions held with a member within a period of 60 days of becoming a director.”

Application Process



Is This Position For You?

- 1. Do you meet the eligibility criteria to be a BC Soccer Director?**
- 2. Are you passionate about soccer?**
- 3. Do you bring experience and skills to the board to help ensure different perspectives are represented?**
- 4. Do you understand that as a Director you represent all members of BC Soccer?**
- 5. Do you understand the role of a Director on the BC Soccer Board?**
- 6. Do you recognize the Board of Directors as a team, with collective decision-making and accountability?**
- 7. Are you able and willing to make the time commitment to be an effective director?**

If you answer these questions with a YES then you are ready to seek election to the board.

If you need more information or answer NO to any of these, please contact the Nominations Committee.

Before applying

- **To gain understanding of the association's priorities and issues, potential candidates are strongly encouraged to become familiar with BC Soccer's Bylaws, the Strategic Plan, major policy documents and recent news items, all available on www.bcsoccer.net.**
- **This also has a directory of all members you might contact, including the full members (youth districts and adult leagues) who vote at the AGM.**

Submitting Your Name For Election To The Board

Step 1 - Contact Kjeld Brødsgaard, Nominations Committee Chair at kjelldb@gmail.com if you have any questions.

Step 2 - Complete the “[Candidate Application Form](#)” available on www.bcsoccer.net

Step 3 - Send your resume, cover letter and any additional information that a candidate would like to be distributed (e.g. photo) to gabrielassis@bcsoccer.net

Applications received by September 10th will be distributed to the membership by September 17th.

Any submissions received later than this will be forwarded to the membership and posted regularly until the AGM.

All Candidates Meeting

Details of the AGM & all-candidates meeting are unknown as yet, due to covid-19 situation uncertainties

BC soccer strongly encourages prospective candidates for election to the board of directors to attend the AGM on Saturday, November 6, 2021.

An all-candidates meeting will be held prior to the AGM. Date and time to be confirmed.

Attendance at the all-candidates meeting is a very important step in the election process, providing an opportunity for candidates to introduce themselves, outline their vision and meet and answer members' questions.

Any questions prior to submitting applications should be directed Kjeld Brødsgaard, Nominations Committee Chair at kjeldb@gmail.com or phone 778-229-5233.

BC Soccer will provide regular updates of applications received.

After submitting application, all candidates will be contacted by the “Nominations Committee” to follow up on the application and answer any questions.



Thank you for your interest!

BC Soccer Partners

