

Club Charter Program - Coach Certification Compliance Policy

BC Soccer's Club Charter Program is designed to assist and support members and their affiliated soccer clubs with the objective of providing players, parents, referees and coaches assurance that a charter club is operating and meeting set standards, while also creating a supportive environment for clubs across BC to improve its operation both on and off the field.

This policy applies to those BC Soccer affiliated soccer clubs that have opted to participate in BC Soccer's Club Charter Program. It is designed to clarify the following specific criteria item:

"The Club demonstrates it provides bi-annual reports on the coach certification for coaches within the Club"

It provides the information required to be submitted for the 'bi-annual reports' as well as the timeline for these reports to be submitted for the clubs within both the Coastal and Interior geographic locations.

Reports

The resource materials provided to each club within the program contains a BC Soccer template which clubs must complete.

Report #1

This report must include the following information:

1. The number of coaches within the club that are certified at the age appropriate/LTPD stage,
2. The number of head coaches within the club that require certification at the age appropriate/LTPD stage,
3. The detailed information of the coaching certification courses being held within 6 months of the start of the season, that the club has booked within BC Soccer's CoachCentre
 - a. Note: the number of courses must service the number of coaches stated as per item 2 above.

Report #2

This report must include the following information:

1. The number of coaches within the club that are certified at the age appropriate/LTPD stage,
2. The number of head coaches within the club that still require certification at the age appropriate/LTPD stage,
3. The detailed information of the coaching certification courses being held over the next 3 months of the, that the club has booked within BC Soccer's CoachCentre
 - a. Note #1: the number of courses must service the number of coaches stated as per item 2 above.
 - b. Note #2: if the number of head coaches who require certification is under the minimum number of participates (6) to host a coaching course within their appropriate age/LTPD stage, the club must demonstrate a Coach Development Plan is in place to support that coach, which can be one of the following;



- i. The head coach is reassigned as an assistant coach and another coach with the appropriate certification is placed as the head coach position for the team.
- ii. A Technical staff coach provides mentorship and support to the uncertified coach on an on-going basis.

Timeline

The following timelines apply, depending on the geographic location of the club:

Season	Report One	Report Two
<i>Coastal</i>	<i>Submitted prior to; September 15th</i>	<i>Submitted prior to; December 1st</i>
<i>Interior</i>	<i>Submitted prior to; April 15th</i>	<i>Submitted prior to; July 1st</i>