

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday 26th October 2013, 930am – 530pm

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call

Present: Roger Barnes, (Chair), Michael Bradley, Chris Appleby, Cindy Crapper, Don Dancey, Rob Lennox, Don Moslin, Rob Brown, John Reed, Shannon Pederson, Aiman El-Ramly, Paul Mullen (Executive Director)

Regrets: Kjeld Brodsgaard, Chris Costley, Ed Kennedy.

Board guests: Murray Mollard (for agenda points 1- 4 only), Paige Meadows (Director of Finance for agenda points 1- 5 only)

2. Consent Agenda

- Adoption of Agenda
- Approval of 14th September Board meeting minutes (attached)
- Youth Competitions Committee Meeting Minutes (attached)
- Soccer Development Committee – Grassroots Meeting Minutes (attached)
- Soccer Development Committee – HP Draft Meeting Minutes (attached)
- Governance Committee Draft Meeting Minutes (attached)
- Governance Committee Proposals (attached)
- Diversity Working Group – Women in Soccer “A Conversation” (attached)
- Strategic Plan – Proposed Amendments (attached)
- 2013-14 Budget Forecast Summary (attached)

3. Business Arising from Minutes

- None

4. Diversity Working Group

- The Chair provided a verbal update on the findings of the Diversity Working Group – Women in Soccer “A Conversation”.

MOTION: To approve in principle the report presented by the Chair of the Diversity Working Group subject to appropriate amendments (SP/MB) 83/2013

CARRIED:

ACTION#1: Chair of Diversity Working Group to coordinate with staff appropriate amendments to the report and on completion to publish the report.

5. Financial and Organization Management *(finance report distributed to members)*

- Financial report - VP Finance shared details of the 30th Sept financial report with members and provided a verbal report.
- 2013-14 Budget Forecast Summary and half year reports - Paige Meadows presented details on the 2013-14 Budget Forecast Summary and half year reports. It was noted the excellent cooperation by Committee Chairs, Staff and the Director of Finance to have completed the reforecast earlier than in previous years and the President thanked all those for their hard work and commitment. Details included the various member programme and capital investment requests submitted by Committee's and staff with regard to allocating them against the projected net surplus over what was budgeted for fiscal year 2013-14.

MOTION: To go into camera (RB/CA) **84/2013**

CARRIED:

MOTION: To come out of camera (RB/MB) **85/2013**

CARRIED:

MOTION: To approve the proposal by finance committee to invest in a new accounting system (CA/RL) **86/2013**

CARRIED

MOTION: To approve that the Finance Committee review the proposals discussed, and consider how to best allocate and recommend back to the Board, within an overall envelope of approximately \$250k, a programme of additional member programmes and capital investment spending due to the recently reforecasted 'profit' for fiscal year 2013-14 (DD/MB)

CARRIED:

MOTION: To invest \$21k in facilitating the FIFA / CSA Grassroots festival in BC Place on Saturday 9th November 2013 (JR/CA) **87/2013**

DEFEATED:

ACTION#2: ED to coordinate with staff and Finance Committee meeting w/c 4 Nov to discuss proposals.

5. Executive Director Report/ President's Comments

- CSA Members Forum – President will be attending these meetings 22-24 November 2013 in Vancouver.
- Member Survey – President shared copies of the executive summary report of the recently conducted member's survey. Board members highlighted their disappointment in the response rate from membership of 29%. The Board noted the very positive results achieved in terms of overall service offered by BC Soccer and specifically staff with respect to response times, knowledge of subject and friendliness.
- Legal Update

MOTION: To go into camera (RB/CA) 88/2013

CARRIED:

MOTION: To come out of camera (RB/MB) 89/2013

CARRIED:

- Staff Survey – ED presented findings from the 2013 staff survey which will provide a benchmark for further similar annual surveys and for a quantified outcome for an objective within the strategic plan. Board members noted the positive findings from it in terms of staff overall satisfaction in working for BC Soccer.

ACTION#3: ED to develop document with staff on key roles and responsibilities for all staff to be shared with Board members and investigate suitability for a similar document to be posted on the BC Soccer website.

6. Support of Members

- Strategic Plan – Proposed Amendments (*supporting document provided*)

The ED provided a verbal report on the final proposed amendments from Committee's and staff.

MOTION: To remove objective 10 from 'Player and Coach Development' section of the plan (DM/DD) 90/2013

CARRIED:

MOTION: To reference activity relevant to Futsal within the 'Competitions and Soccer Events' section of the strategic plan (DM/JR) 91/2013

CARRIED:

MOTION: To approve the updated strategic plan as presented subject to appropriate amendments and to publish on the BC Soccer website by November 30, 2013 92/2013

CARRIED:

7. Referee Committee

- A brief verbal update was provided by the Chair on activity by the Committee.

8. Soccer Development

- Grassroots – a brief verbal update was provided by the Chair including the excellent work that had been achieved with regard to the numbers of grassroots workshops delivered to date.
- High Performance - a brief verbal update was provided by the temporary Chair on the BC SPL including the progress on establishing the new Fraser Valley FC.

9. Governance and Risk Management

- A brief verbal update was provided by the Chair including details on the Governance Committee Proposals.

MOTION: To support the Governance Committee proposals for amendment to rule 7 – Transfer of Players (MB/JR) **93/2013**

DEFEATED:

ACTION#4: ED to coordinate with staff and chair of Governance Committee specific concerns relating to rule 7 and to re-propose to Board at November 30th Board meeting.

ACTION#5: ED to coordinate with legal representatives further clarification of publishing discipline decisions for youth players/minors.

ACTION#6: ED to coordinate clarification of point 6 h) of BC Soccer privacy policy with regard to what discipline details can be disclosed and to whom and if this is currently exclusive to only clubs and districts.

ACTION#7: ED to coordinate with staff and Governance Committee a discussion on current Associate Membership categories and associated benefits for Board Meeting Jan 19th 2014.

10. Competitions

- Youth - A brief verbal update was provided by the Chair including thanks for Board members representing BC Soccer at Club Nationals and the Futsal Festival which will take place January 3-5, 2014 at a venue to be shortly determined.
- Adult – the Chair provided a brief verbal update on activity by the Committee.

11. Adult Leagues

- The Chair provided a brief verbal update on activity by the Committee.

12. Judicial

- A brief verbal update was provided by the Chair on a number of recent disciplinary matters.

MOTION: To go into camera (RL/DM)

CARRIED: **94/2013**

MOTION: To come out of camera (CA/KB)

CARRIED: **95/2013**

13. New Business

MOTION: To support the following amendments to the BC Soccer Committees and Working Groups: (RB/KB)

Ed Kennedy be added to Risk Management Committee

John Reed to be chair of Referees Committee
 Rob Brown to become a member of the Referees Committee
 Debbie Pudek to be a member of the WWC 2015 Legacy Committee
 Aiman El-Ramly to be appointed at SDC HP Committee chair
 Susie Bakajic to become a member of the Diversity Working Group

CARRIED:

96/2013

14. Next Meeting

- 6th November 2013 (Conference call)
- 30th November 2013

15. Adjournment

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	Chair of Diversity Working Group	Coordinate with staff appropriate amendments to the report and on completion to publish the report.	Nov 2013	
2	ED	Coordinate with staff and Finance Committee meeting w/c 4 Nov to discuss proposals.	w/c 4 Nov	4 Nov
3	ED	Develop document with staff on key roles and responsibilities for all staff to be shared with Board members and investigate suitability for a similar document to be posted on the BC Soccer website.	Dec 2013	Dec 2013
4	ED	Coordinate with staff and chair of Governance Committee specific concerns relating to rule 7 and to re-propose to Board at November 30th Board meeting.	Nov 30 th	Nov 23rd
5	ED	Coordinate with legal representatives further clarification of publishing discipline decisions for youth players/minors.	Nov 30 th	Dec 10
6	ED	Coordinate clarification of point 6 h) of BC Soccer privacy policy with regard to what discipline details can be disclosed and to whom and if this is currently exclusive to only clubs and districts	Nov 30 th	Nov 30 th
7	ED	Coordinate with staff and Governance Committee a discussion on current Associate Membership categories and associated benefits for Board Meeting Jan 19th 2014.	Jan 19, 2014	

Approved by:

Name (please print)

Signature

Date

