

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday 14th September 2013, 930am – 300pm

BC Soccer Offices

250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call

Present: Roger Barnes, (Chair), Michael Bradley, Chris Appleby, Chris Costley, Don Dancey, Rob Lennox, Don Moslin, Kjeld Brodsgaard, Rob Brown, John Reed, Ed Kennedy, Shannon Pederson, Aiman El-Ramly, Paul Mullen (Executive Director)

Regrets: Cindy Crapper

2. Consent Agenda

- Adoption of Agenda
- Approval of 20th July Board meeting minutes (*draft attached*)
- Adult Competitions Committee meeting minutes (*copy attached*)
- Youth Competition Committee meeting minutes (*copy attached*)
- Referee Committee meeting minutes (*copy attached*)

3. Business Arising from Minutes

- None

4. Financial and Organization Management

- The VP Finance shared details of a financial report with members.

ACTION#1: Director of Finance to circulate details of forecasting process including timings to all Committee Chairs and Staff Liaisons w/c 23 Sep 2013

MOTION: To approve the proposed changes recommended by the Finance Committee to the BC Soccer Spending Limits and Authorities document 69/2013

CARRIED:

MOTION: Following research by Director of Finance and Executive Director, approve the proposed increases to the per diems for BC Soccer Directors and Staff as recommended by the Finance Committee. Daily per diem increased from \$45 to \$55, breakfast \$15, lunch \$15 and dinner \$25. 70/2013

CARRIED:

ACTION#2: ED to coordinate with Director of Finance an investigation as to why Chiliwack Men's League were not pursued earlier for missing payment deadlines.

ACTION#3: ED to coordinate with Director of Finance that John Reed as well as Rob Brown received appropriate referees budget and forecasting details.

5. Executive Director Report/ President's Comments (ED Report attached)

- The ED highlighted a number of key points contained within the ED report including details of the BC Soccer/Whitecaps Community Partnership details being shared with the membership, progress on a new Discipline system and communication to the soccer community of the forthcoming Canada/Mexico women's national team game. The ED also highlighted the receipt from the Provincial Government of \$50k more than budgeted for in community grants, the formal supplier relationship agreed with Clarke's trophies providing BC Soccer with \$5k annual credit against spend, the implementation of the new publicly accessible coaching qualification database and increases over 2013 of 50%+ in delivery of and attendance at grassroots club workshops.
- CSA AGM 2014 – The ED advised the group that based on a lack of suitable hotel availability on the weekend of 1-5 May 2014, that it is likely that the CSA AGM will now take place 8-12 May 2014.
- Criminal Record Checks (CRC's) – Members were reminded that the same policy for completing CRC's will be applicable this year and that all Board members, staff, community committee members, course facilitators, working party members etc. will have to complete a CRC for 2013-14. Staff will be sending reminder emails to Board members including progress of completion by respective members w/c 23 Sep. The President reminded everyone of the importance of completing these in line with agreed policies.
- Board Members Apparel – it was confirmed that those Board members did not use their \$100 'top up' by the end of March 2013, that they still have access to it in the current fiscal year.
- CSA – the President advised that the new strategic plan will be shared with Provincial President at the forthcoming members forum

ACTION#4: ED to re-distribute details of free concussion awareness on-line course offered by Coaches Canada made available to all soccer community and members

ACTION#5: ED to coordinate with staff providing Don Dancey with details of all festival grants that have been approved.

ACTION#6: ED to coordinate sending Ed Kennedy his on-line CRC application.

ACTION#7: Ed to ensure Luca Dalla Pace contacts all Board members who not use their \$100 'top up' by the end of March 2013, and remind them of apparel available to them, ordering process etc.

MOTION: To go into camera (DD/RB)

CARRIED:

71/2013

MOTION: To come out of camera (CA/KB)

CARRIED:

72/2013

6. Support of Members

- Strategic and Operational Plan Update (*supporting document provided*)

The ED provided a verbal status report as of July 2013 on the operational plan for the overall strategic plan. Very positive feedback on the status, progress, formatting was received by the Board. etc.

ACTION#8 **Committee chairs to review one final time with committees and staff liaisons as to their respective sections and objectives. Any suggested amendments/changes to objectives, timings, quantifiable outcomes etc. to be proposed and brought back to next Board meeting (Oct 26) for final approval**

7. Referee Committee

- A brief verbal update was provided by the Chair on activity by the Committee and a lengthy discussion took place on fees paid to match officials in BC. It was confirmed and agreed that currently there are no BC Soccer rules in place to set referees fees or the dates by which these have to be in place in relation to a respective season. CSA rules state that Provinces are responsible for setting match official fee limits to ensure parity across the competitions and Leagues it sanctions.

ACTION#9 **ED to coordinate with staff a review of CSA referee rules with a view to identifying the level of compliance by BC Soccer.**

ACTION#10 **ED to coordinate with staff a review with other Provinces if they are compliant with relevant CSA referees rules.**

ACTION#11 **Referees committee to discuss at next Committee meeting the fees paid to referees across all levels of the BC game, views on setting an annual maximum fee (in line with CSA rule), timings by which members should agree for any annual increases to be proposed etc. Recommendations to be back to Board for next meeting 26 October**

8. Soccer Development

- Grassroots – a brief verbal update was provided by the Chair including the excellent work that had been achieved with regard to the numbers of grassroots workshops delivered to date. Staff will be shortly coordinating a meeting of a newly formed Working Group to address the “U18 Level of Play and Beyond”

MOTION: **To approve the SDC (Grassroots) Committee recommendation to appoint Sveta Tisma (Nelson Youth Soccer) and Dante Zanatta (Kelowna Soccer Club) as additional new members of Grassroots SDC**

CARRIED:

73/2013

- High Performance - a brief verbal update was provided by the temporary Chair on the BC SPL including the progress on establishing the new Fraser Valley FC and the priorities for 2013-14 of the committee which are to be agreed at the forthcoming meeting.

10. Governance and Risk Management

- A brief verbal update was provided by the Chair including details of the first draft of the CSA bylaw revision, and inter-district sanctioning forms, and associate member renewals.
- The following member groups had been approved by the Governance Committee for endorsement by the Board.

Associate Memberships

ADULT LEAGUES – Chiliwack Men’s Soccer League

SHORT TERM EVENTS – Julyfest Soccer, BC Tigers, Punjab Sports Club Kamloops, TSS Power tournament and Mexico Fest 2013

MOTION: To approve the members for approval (MB/KB)

CARRIED: 74/2013

MOTION: To approve the minor amendments to BC Soccer Rule 25 c) and d) to ensure alignment between these and BC Soccer Competition Rules (MB/JR)

CARRIED: 75/2013

ACTION#12: Governance Committee to review proposals to amend Rule 7, Transfer of Players and to bring back for approval to Board at the next meeting.

ACTION#13: ED to coordinate staff to chase those inter-district leagues that are not complying with agreed rules on signing off on their respective teams participation.

11. Competitions

- Youth - A brief verbal update was provided by the Chair including details of Terrace YSA removing themselves from hosting Provincial Cup in 2015, a number of discipline matters relating to the 2013 Provincial Cup’s, a new format for the Fustal event in January 2014 and a possible small aided jamboree in march 2014.

**MOTION: To approve the 2013-14 BC Soccer Provincial Youth Competitions rules approved as presented and to incorporate the following amendments:
 - Appendix 10 of Fines; \$100 to be increased to \$300
 - Appendix 13 of Fines typo; replace BS Soccer with BC Soccer (DD/DM) 76/2013**

CARRIED:

- Adult – the Chair provided a brief verbal update on a number of matters including the formats for the 2014 finals and increasing B Cup participants from 16 to 24.

MOTION: To approve Brian Weavers approved to be the new VMSL rep on the competitions committee (KB/RB) 77/2013

CARRIED:

MOTION: To approve the 2013-14 BC Soccer Provincial Adult Competitions rules approved as presented (KB/RB) 78/2013

CARRIED:

12. Scholarship and Awards (proposal attached)

- The Chair talked through the Committee and Staff recommendations as presented in the accompanying document. It was agreed that any proposals to allocate expenses funding for awards winners and nominators in 2014/15 be part of the annual re-forecasting process for that fiscal year as currently this was un-budget for.

MOTION: To adopt option 1 for 2013 AGM and Awards and Scholarships format which is the same as 2013 (dependent on the kickoff of a Whitecaps game being convenient) (CC/DM) 79/2013

CARRIED:

13. Judicial

- A brief verbal update was provided by the Chair including the commitment to establishing a province wide disciplinary tool, ensuring leagues and districts provide annual disciplinary data and a review of the disciplinary guidelines.

ACTION#14 ED to coordinate with Peter Lonergan a communication to soccer community reminding all clubs in BC about the rules/regs relating to the payment of monies to players at amateur clubs.

MOTION: To go into camera (RL/DM)

CARRIED: 80/2013

MOTION: To come out of camera (CA/KB)

CARRIED: 81/2013

13. Diversity Working Group

- The Chair provided an update of the Groups work and confirmed that a meeting was next planned on 26th September 2013. New committee members were also being sought from Vancouver Island.

14. Nominations

- The Chair confirmed that he has started to solicit details on interested parties with regards to them possibly putting themselves forward for the new Board.

15. Adult Leagues

- The Chair provided a brief update on proposed activity for the year ahead.

16. WWC 2015 Legacy Committee

- The Chair advised that the first meeting of this new committee will take place on 25th September 2013

17. New Business

MOTION: To support the nomination of Werner Winsemann for the BC Sports Hall of Fame (RB/KB)

CARRIED: 82/2013

ACTION#15 ED to coordinate with staff a date for a Youth District Chairs forum in November 2013.

18. Next Meeting

- 26 October 2013

19. Adjournment

ACTION SUMMARY:

#	Who?	What?	By when?	Completed
1	Director of Finance	Director of Finance to circulate details of forecasting process including timings to all Committee Chairs and Staff Liaisons	w/c 23 Sep	20 Sep
2	ED	To coordinate with Director of Finance an investigation as to why Chiliwack Men's League were not pursued earlier for missing payment deadlines.	26 Oct	w/c 16 Sep
3	ED/Director of Finance	To provide John Reed as well as Rob Brown appropriate referees budget and forecasting details.	w/c 23 Sep	16 Sep
4	ED	To re-distribute details of free concussion awareness on-line course offered by Coaches Canada made available to all soccer community and members	26 Oct	w/c 23 Sep
5	ED	To coordinate with staff providing Don Dancey with details of all festival grants that have been approved.	w/c 16 Sep	18 Sep
6	ED	To coordinate sending Ed Kennedy his on-line CRC application	w/c 16 Sep	18 Sep
7	ED	To ensure Luca Dalla Pace contacts all Board members who not use their \$100 'top up' by the end of March 2013, and remind them of apparel available to them, ordering process etc.	w/c 16 Sep	19 Sep
8	Committee Chairs	Committee chairs to review one final time with committees and staff liaisons as to their respective sections and objectives. Any suggested amendments/changes to objectives, timings, quantifiable outcomes etc. to be proposed and brought back to	26 Oct	26 Oct

		next Board meeting (Oct 26) for final approval		
9	ED	To coordinate with staff a review of CSA referee rules with a view to identifying the level of compliance by BC Soccer.	26 Oct	25 Oct (Referees committee meeting)
10	ED	To coordinate with staff, a review with other Provinces if they are compliant with relevant CSA referees rules.	26 Oct	25 Oct (Referees committee meeting)
11	Referees Committee Chair	Referees committee to discuss at next Committee meeting the fees paid to referees across all levels of the BC game, views on setting an annual maximum fee (in line with CSA rule), timings by which members should agree for any annual increases to be proposed etc.	26 Oct	25 Oct (Referees committee meeting)
12	Governance Committee Chair	To review proposals to amend Rule 7, Transfer of Players and to bring back for approval to Board at the next meeting.	26 Oct	16 Oct (Governance Committee Meeting)
13	ED	To coordinate staff to chase those inter-district leagues that are not complying with agreed rules on signing off on their respective teams participation.	w/c 16 Sep	16 Oct (Governance Committee Meeting)
14	ED	Coordinate with Peter Lonergan a communication to soccer community reminding all clubs in BC about the rules/regs relating to the payment of monies to players at amateur clubs.	w/c 7 Oct	w/c 21 Oct
15	ED	Coordinate with staff a date for a Youth District Chairs forum in November 2013.	w/c 7 Oct	9 Oct

Approved by:

Name (please print)

Signature

Date

