



# MEETING MINUTES

## BC SOCCER BOARD OF DIRECTORS CONFERENCE CALL MEETING

Wednesday May 4, 2016 5:00pm

BC Soccer Offices  
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

### 1. Call to Order/Roll Call 5:00pm

Present: Roger Barnes (until 6:30pm), Kjeld Brodsgaard, Chris Appleby (until 6:15pm), Rob Brown, Rob Lennox, Aiman El-Ramly, Don Moslin, Don Dancey, Ed Kennedy, Ron Brar, John Reed, Carlos Grosso, Shannon Foster, Chuck Bennett and Jason Elligott (Executive Director).

Regrets: none

### 2. Consent Agenda

Approved, with the addition of the Membership directly after Governance, including previous Board meeting minutes.

**MOTION:** To approve the minutes of the April 9, 2016 Board meeting (by consent) 45/2016

**CARRIED**

### 3. Business Arising from Minutes

None

### 4. Governance

2016 Proposed Bylaw amendments (*proposals circulated to members prior to the conference call*)

- The Chair of the Governance Committee provided a verbal presentation of the proposed Bylaw amendments to be considered at the 2016 AGM. The Board members discussed these proposals.

**MOTION:** To approve the 2016 Proposed Bylaw amendments as presented and for the Chair of Governance Committee to complete with staff and circulate to membership May 12, 2016 46/2016

**CARRIED**

**ACTION#1:** Executive Director (or designate) to coordinate circulation of 2016 proposed Bylaw amendments to the membership on May 12, 2016.

2016 Proposed Rule amendments (*proposals circulated to members prior to the conference call*)

- The Chair of the Governance Committee provided a verbal presentation of the proposed Rule amendments to be considered at the 2016 AGM. The Board members discussed these proposals.

**MOTION:** To approve the 2016 Proposed Rule amendments (Rule ratifications #1 and Rule amendments #1 through #11) as presented, subject to minor wording revisions and for the Chair of Governance Committee to complete with staff and circulate to membership May 12, 2016 **47/2016**

**CARRIED**

**ACTION#2:** Executive Director (or designate) to coordinate circulation of 2016 proposed Rule amendments to the membership on May 12, 2016.

The Governance Committee Chair spoke to the proposed updated BC Soccer Playing Up Policy and Regulations (circulated prior to the meeting). The members discussed the proposed updated BC Soccer Playing Up Policy and Regulations and agreed to defer to the next meeting.

**ACTION#3:** Chair to work with staff to reword policy to ensure the policy only is applicable to Small Sided Age Groups, including U12 team wishing to play up in an older age group.

## **5. Membership Committee**

The Committee Chair provided a verbal update, including advising the following associate member applications have been received, which had been discussed by the Membership Committee in accordance with BC Soccer regulations.

- Nelson Youth Soccer Association – Adult League category (Approved)
- Alba Soccer Academy – For Profit category
- Western Canada RUSH Soccer Academy – For Profit category (Approved)

The members discussed the associate membership applications.

**MOTION:** To go into camera **48/2016**

**CARRIED**

**MOTION:** To come out of camera **49/2016**

**CARRIED**

**MOTION:** To accept the associate membership applications as presented. **50/2016**

**CARRIED**

**ACTION #4:** Executive Director (or delegate) to send appropriate documentation to the applications and update association directories.

## 6. Financial and Organization Management

The VP Finance made a verbal report on the status of the association's financial position based on year end and stated that the association continues to be in good financial health.

2016-17 updated fee schedule (*proposals circulated to members prior to the conference call*)

- The VP Finance provided a summary of the revisions to 2016-17 fee schedule. The major revision was to incorporate the change to the Coaching Course offerings specifically to the payment model which takes effect in August 2016. This change was discussed at the February 2016 board meeting with supporting documentation and was reflected in the 2016-2017 budget.

**MOTION:** To approve the 2016-17 revised fee schedule as presented and for VP Finance to work with staff to circulate to membership on May 20, 2016.

51/2016

**CARRIED**

**ACTION#5:** Executive Director (or designate) to coordinate circulation of 2016-17 revised fee schedule to the membership on May 20, 2016.

2017-18 proposed budget and service fees schedule (*proposals circulated to members prior to the conference call*)

- The VP Finance provided a summary of the revisions to 2017-18 budget to be considered at the 2016 AGM. The members discussed these proposals and requested to add a Technical Director Diploma line within the fee schedule of TBA, until the course is created.
- The VP Finance specifically thanked the Committee Chairs and Staff for their work on developing the 2017-18 budget.

**MOTION:** To approve the 2017-18 Proposed budget as presented and for VP Finance to work with staff to circulate to membership on May 20, 2016.

52/2016

**CARRIED**

**MOTION:** To approve the 2017-18 proposed fee schedule, subject to the addition of the Technical Director Diploma fee of TBA, and for VP Finance to work with staff to circulate to membership on May 20, 2016.

53/2016

**CARRIED**

**ACTION#6:** Executive Director (or designate) to coordinate circulation of 2017-18 proposed budget and fee schedule to the membership on May 20, 2016.

The VP Finance provided a brief verbal update on behalf of the facilities subcommittee stating that various exploratory discussions have been taken place with different municipalities.

## **7. Scholarship and Awards 2016 (details circulated to members prior to the conference call)**

The Chair of the Scholarships and Awards Committee spoke to the committee's recommendation for the 2016 Award and Scholarship recipients.

**MOTION:** To approve the recommendation of the Awards and Scholarships Committee for the 2016 Award and Scholarship recipients as presented. 54/2016

**CARRIED**

**ACTION#7:** Executive Director (or designate) to coordinate invitations and planning for the Awards and Scholarship luncheon on June 11, 2016.

## **8. New Business**

Canada Soccer Update

The President provided an update on Canada Soccer activity which included:

- A reminded the members that the BC Soccer representatives at the 2016 Canada Soccer AGM / AMM being held in Saskatchewan on May 7 will be Roger Barnes, Kjeld Brodsgaard, Rob Brown, Shannon Foster and Jason Elligott.
- The BC Soccer Board Member representative attending Canada Soccer's AMM have schedule meetings with the individuals who are seeking election.
- The Bylaw amendments have been reviewed and discussion within the member forum meetings.
- Canada Soccer has requested BC Soccer to complete a governance survey regarding governance alignment which is an objective within Canada Soccer Strategic Plan.

## **9. Next Meetings**

- Tuesday, May 17, 2016 or Wednesday, May 18, 2016 – evening conference call to approve the 2015-16 Audited Financial Statements (may change depending on required timings)
- Friday, June 10, 2016 – evening prior to AGM

## **10. Adjournment**

- 6:45pm

**ACTION SUMMARY:**

| # | Who?                              | What?   |
|---|-----------------------------------|---|
| 1 | Executive Director (or designate) | Executive Director (or designate) to coordinate circulation of 2016 proposed Bylaw amendments to the membership on May 12, 2016.  |
| 2 | Executive Director (or designate) | Executive Director (or designate) to coordinate circulation of 2016 proposed Rule amendments to the membership on May 12, 2016.   |
| 3 | Governance Committee Chair        | Chair to work with staff to reword policy to ensure the policy only is applicable to Small Sided Age Groups, including U12 team wishing to play up in an older age group. |
| 4 | Executive Director (or designate) | Executive Director (or delegate) to send appropriate documentation to the applications and update association directories.  |
| 5 | Executive Director (or designate) | Executive Director (or designate) to coordinate circulation of 2016-17 revised fee schedule to the membership on May 12, 2016.  |
| 6 | Executive Director (or designate) | Executive Director (or designate) to coordinate circulation of 2017-18 proposed budget and fee schedule to the membership on May 12, 2016.                                |
| 7 | Executive Director (or designate) | Executive Director (or designate) to coordinate invitations and planning for the Awards and Scholarship luncheon on June 11, 2016.  |

**Approved by:**

\_\_\_\_\_

**Name (please print)**

**Signature**

**Date**

\_\_\_\_\_

**Name (please print)**

**Signature**

**Date**

\*Approved at the following BC Soccer Board Meeting; signed copy in BC Soccer office.