



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Tuesday May 16, 2017 5:00pm Conference Call

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call 5pm

Present: Kjeld Brodsgaard (Chair), Chris Appleby, Rob Lennox, Shannon Foster, Don Moslin, Ed Kennedy, Don Dancey, John Reed, Leanna Napolitano, and Jason Elligott (Executive Director).

Regrets: Aiman El-Ramly, Ron Brar, Chuck Bennett, Rob Brown and Carlos Grosso.

2. Consent Agenda

Approved including previous Board meeting minutes.

MOTION: To approve the minutes of the May 9, 2017 Board meeting conference (by consent)

57/2017

CARRIED

3. Business Arising from Minutes

None

4. Finance Committee

The VP Finance and Executive Director provide the board with a verbal update regarding the associations' s GST exempt filling position as a result of the recent discussions and guidance provided by the auditor and tax lawyer. It was stated that BC Soccer GST exempt position has been restated for all membership affiliation fees, however not so for the other activity the association charges for excluding the Small Sided Games Referee Clinics. Therefore, BC Soccer must commence charging GST on appropriate fees collected. It was confirmed that there is no set date that BC Soccer needs to do this, however it must be reasonable and practical to take into account the internal operational changes that needs to take place to process GST accordingly. It was reported that a liability has been recorded in the 2016-17 audited financial statements totaling \$100,000.

The VP Finance noted that the membership will be receiving on Friday May 19th the following:

- 2016-17 Audited Financial Statements

- 2017-18 restated fee schedule
- 2017-18 revised 2017-18 revised budget
- 2018-19 proposed fee schedule
- 2018-19 proposed budget

The VP Finance provided commentary on the audited financial statements. Specific thanks were noted to those directly involved for the role they have played in the audit process as well as all other staff and committees for the collaborative work they have conducted to allow us to have the very positive financial results we will be reporting to membership. Feedback from the auditors was very positive on the staff support through this process and the continued improvements that have and are being made.

MOTION: To approve the 2016-17 Audited Financial Statement as presented and for VP Finance to work with staff to circulate to membership a minimum of 14 days prior to AGM
58/2017

CARRIED

ACTION#1: Executive Director (or designate) coordinate circulation of 2016-17 Audited Financial Statements to membership a minimum of 14 days prior to AGM.

The VP Finance provided a verbal update on the Banking RFP review process amongst the 3 submissions and advised of the detail comparison that have been completed by finance. The VP Finance stated his disappointment with one specific submission.

MOTION: To approve the Finance Committee’s recommendation to proceed with TD Bank for all BC Soccer banking and credit card services.
59/2017

CARRIED

ACTION#2: VP Finance to work with the Acting Director of Finance and the Executive Director to inform the three institutions of the decision and commence the transition process of banking services.

5. Scholarships and Awards

The President on behalf of the Scholarships and Awards Committee Chair spoke to the committee’s recommendation for the 2017 Award and Scholarship recipients.

MOTION: To approve the recommendation of the Awards and Scholarships Committee for the 2017 Award and Scholarship recipients as presented.
60/2017

CARRIED

ACTION#3: Executive Director (or designate) to coordinate invitations and planning for the Awards and Scholarship luncheon on June 10, 2017.

ACTION#4: Awards and Scholarship Committee Member (Don Dancey) to provide the board with the district each scholarship recipient is from.

6. Any Other Business / New Business

It was reported that there will be a Board Evaluation Survey being circulated and to please complete and send back to Leanna Napolitano by May 24th.

ACTION#5: Each Board of Director to provide completed Board Evaluation Survey to Leanna Napolitano by May 24th.

A reminder was provided of the May 18th All Candidates Meeting. It was also advised that after the meeting, is a meeting of the Lower Mainland Youth District Chairs to discussion the merger and formation of the one league concept in the Lower Mainland.

7. Next Meetings (as per the approved June 2016-June 2017 Meeting Schedule)

- June 9, 2017 (evening prior to the 2017 Annual General Meeting)

8. Adjournment

- 5:30pm

