



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday March 3, 2018 9:00am

BC Soccer Offices
250 – 3410 Lougheed Highway, Vancouver BC V5M 2A4

1. Call to Order/Roll Call 9:00am

Present: Kjeld Brodsgaard (Chair), Aiman El-Ramly, Leanna Napolitano, Don Moslin, Rob Brown, Don Dancey, Ed Kennedy (Conference Call), Ralph Luongo, John Charlton, Justus Mirembe, and Jason Elligott (Executive Director).

Regrets: Carlos Grosso, Rob Lennox, Chris Appleby, and Garry Sangha.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the January 27, 2018 Board meeting and committee meeting minutes (by consent) **12/2018**

CARRIED

3. Business Arising from Minutes

December 9, 2017 Meeting Action outstanding

ACTION #7: Women In Soccer Chair to provide a post event report regarding the attendance at the recent coaching conference in Calgary.

January 27, 2018 Meeting Action outstanding

ACTION #7: Grassroots Soccer Development Committee Chair to work with the First VP to draft potential questions to provide to clubs to survey players/families that do not reregister to play soccer.

Note: these minutes reflect the order of the agenda, however not necessarily the order that each topic was discussed at the meeting.

4. Update from Canada Soccer Board Member, Charlie Cuzzetto

Canada Soccer board of director for the BC Yukon region, Charlie Cuzzetto provided an update to the board on various initiatives that Canada Soccer is working on, primarily the consultation process for their next strategic plan, the launch of the Canadian Premier League (CPL), Men's World Cup bid, along with governance items that are coming down from FIFA.

5. Executive Director update / President's Comments

The President provided a verbal update which included:

- Advising that Aiman El-Ramly, Rob Brown, and Carlos Grosso will be joining him and Jason Elligott as the BC Soccer delegates for Canada Soccer's May Annual Meeting of the Members.
- Advising of the recent discussion at Canada Soccer's President's Forum, which included strategic plan update, feedback on the updated discipline code, and the retention survey status (and noting that BC Soccer will do one internally in BC as Canada Soccer will not be doing one nationally). BC has the support of all Members of the Members Forum to pilot this project and all results will be shared across our country.
- Advising that Rob Brown will be the delegate representing BC Soccer at the Sport BC Annual General Meeting.

MOTION: To support Charlie Cuzzetto's nomination to the Canada Soccer board of directors for the BC / Yukon director position. 13/2018

CARRIED

ACTION #1: Executive Director (or designate) to provide the completed nomination form to Charlie Cuzzetto.

The Executive Director provided a verbal summary of the March 2018 Executive Director Report (circulated prior to meeting) comprised of a high-level summary across all association activities which included:

- Human Resources Summary, including:
 - o Providing an update on the staff professional development opportunities BC Soccer have provided in support of specific staff members over the last month.
 - o Advising of the staff member who received a staff recognition award.
 - o Advising that after almost 10 years with the association, unfortunately, Dan Turvill, the current Manager of Competitions and Discipline has submitted his resignation with his last day being April 2, 2018.
- Operations Summary:
 - o Updates on various activities, budget revising timelines and development, Coaching Learning Facilitator support program, Coaching Courses delivered, Referee Clinics delivered, Player Development Programming (BCSPL Club License update), Competitions

- update, Special General Meeting planning/Society Act transitioning, Club Charter Program, Grants Program, Communication update and facility development update.
- Updates on Canada Soccer initiatives being
 - Club Licensing
 - Skills License
 - Coaching Certification
 - Canada Soccer (FIFA) Connect Database / Registration System
- Recent successes / areas of challenge.
- Areas of focus for the next 3 months.

A BC Coastal Soccer League update were provided which included advising that the BCCSL board (all lower mainland district chairs) are in the final stages of reviewing the rules for the league's operation, a website will be completed within the next month or so, along with the appointment of a league administrator.

The board followed up on the discussion at the January 2018 board meeting regarding the BC Soccer Policy for Metro Select Programming

MOTION: To approve the updated BC Soccer Metro Select Programming Policy as presented and circulated prior to the meeting. 14/2018

CARRIED

ACTION #2: Executive Director (or designate) to circulate to the membership and affiliated clubs within the next 14 days.

6. Facility Development Committee

The Executive Director, on behalf of the chair, provided a verbal update advising of an upcoming meeting with another city to discuss potential for facility development.

The Executive Director noted that the board's \$1,000,000 building/facility restriction was motioned at the March 30, 2016 board meeting, which assists with the association's Gaming Application and must be used within 5 years in order to not negatively impact the application moving forward.

The board also discussed facility development from the perspective of having soccer representatives sitting on or advising the various councils or boards within municipalities regarding field development. The board agreed that this would be very useful and valuable and encouraged anyone with the contacts to explore these opportunities to do so and advise the board accordingly.

7. Finance Committee

The Executive Director on behalf of the VP Finance spoke to the Committee/Staff Liaison Report and the player registration update (all circulated prior to the meeting). Overall, it was noted that the association is in a good financial position. However, currently the coastal primary player registration numbers are

down by 4,800, which was stated is lower than originally anticipated. Moving forward the board must ensure that appropriate decisions and actions are in place to provide the appropriate oversight of management to continue to provide the desired services and programs with potentially less financial resource.

The Executive Director on behalf of the VP Finance spoke to the revised 2018-19 budget which reflects a revenue shortfall of approximately \$150,000 due to the decline in player registration.

MOTION: To approve the revised 2018-19 budget as presented and for VP Finance to work with staff to circulate to membership in accordance with the bylaws for the 2018 AGM.
15/2018

CARRIED

ACTION#3: Executive Director (or designate) to coordinate circulation of 2018-19 revised budget and fee schedule to the membership in accordance with the bylaws for the 2018 AGM.

The Executive Director also spoke to the fiscal year end change memo circulated prior to the meeting and advised of the plan to provide to the membership after the SGM.

ACTION#4: Executive Director (or designate) to circulate the fiscal year end change memo to the membership within the next 14 days.

8. Nominations

The board was reminded of the following positions/directors that are up for election at the 2018 AGM:

- President (Kjeld Brodsgaard)
- Vice President, Finance (Chris Appleby)
- Vice President, Youth (Rob Lennox)
- 4 Directors (Carlos Grosso, Don Dancey, Ed Kennedy, and Garry Sanga)

The board was advised of that the current incumbent board members will be seeking reelection:

- Kjeld Brodsgaard, President
- Chris Appleby, Vice President Finance
- Rob Lennox, Vice President Youth
- Carlos Grosso, Director

ACTION #5: Of the directors whose positions are coming to term, to advise the Nominations Committee Chair, the committee staff liaison, or the Executive Director of their intentions to seek re-election within the suggested timelines as per the document circulated at the meeting (President, Feb 20, Director March 4).

9. Player and Coach Development

High Performance Soccer Development Committee

- The Executive Director on behalf of the committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - o Provincial Program
 - WFC Academy Combine Mar 10-16, 2018
 - WFC Match Schedule underway
 - 2005 born inter-squad matches underway
 - o BC SPL Club License
 - Technical Resources for the BC SPL Club License shared with clubs and posted publicly
 - Finalizing Technical Resource Club Workshops/Support meetings
 - Finalizing BC SPL Club Observation Schedule (Feb-July)

The Executive Director verbally updated the board regarding the status of transitioning the BC SPL league operation into BC Soccer as a program in preparation for further changes coming down from Canada Soccer. It was stated that 2018 will be the transition year/season with the operation coming under BC Soccer for the 2019 year/season.

The Executive Director provided a status update on the BC SPL clubs as it relates to their Club Charter status.

Grassroots Soccer Development Committee

- The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:
 - o Grants
 - 45 Clubs have applied for Grants to date with 10 Grants having been accepted and provided to clubs supporting 5 Female initiatives, 4 disability programs, and 1 Non-Traditional Program.
 - 4 Programs have been visited and are pending Grant approval
 - Under represented Group Programming
 - Disability Programming
 - Non-Traditional Programming
 - o Festivals
 - Futsal Festivals completed in the Kootenays
 - 4 Course / Festivals Booked for April & May (Northern BC & Interior)
 - o Club Charter – Standard One Update
 - Four new Clubs announced as Standard One:
 - Fusion FC, Central City Breakers, Surrey Youth FC, and West Vancouver Soccer Club
 - 12 Standard One Clubs in total
 - 7 Clubs completed 1st Review and are working towards resubmission
 - 2 Clubs Application being having 1st review
 - 65 Club opted into Program (Includes 12 Standard One Clubs)

- The committee chair also provided a verbal update advising:
 - o of the status of the BC Summer Games, including where they are at in coach and zone rep selection. One zone rep is still needed for Vancouver Zone.
 - o Lower Island Soccer Association approving 8 v 8 at the U13 age level, which the Upper Island Soccer Association successfully had in place for the last year.
- The 8 v 8 at U13 item prompted a larger discussion on whether BC Soccer should have that in place for all U13 across the province as it better supports player development with plays being on a smaller field with less players, therefore able to have more touches on the ball. This led into the U13 provincial cup game format and one board director questioned why BC Soccer has a U13 provincial championship at all. The board agreed that this is an area that needed further exploration with the committee chair advising that the staff is working on the U8-U12 curriculum and guidelines (as per the strategic plan) which also supports the skill license concept coming down from Canada Soccer.

ACTION #6: Executive Director (or designate) to have the soccer development department explore 8 v 8 at the U13 age level and provide a recommendation that best support player development at that age group.

10. Competitions

Youth Competitions Committee

- The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following competition rule amendments:

AMENDMENT #1

CURRENT

2) Team Eligibility

*v. **Obligation:** Once a team commits to competing in an out of district competition, such as the Coastal Cup or Interior Play Downs, they are committed to Provincial Cup for that season. Teams that withdraw past that point may forfeit their entire performance bond and a hearing may be held to determine their Provincial Cup eligibility for the following season. See Appendix 1 – Schedule of Fines.*

PROPOSED

2) Team Eligibility

*v. **Obligation:** Once a team commits to competing in an out of district competition, such as the Coastal Cup or Interior Play Downs, they are committed to Provincial Cup for that season. Exceptions to this rule are interior teams that withdraw from Provincial Cup participation as per the Interior Play Downs Rules and Regulations 2a)vii). Teams that withdraw past that point may forfeit their entire performance bond and a hearing may be held to determine their Provincial Cup eligibility for the following season. See Appendix 1 – Schedule of Fines.*

RATIONALE

- To allow Interior/Northern teams to withdraw in advance of provincial cup

MOTION: To approve amendment 1 for the 2018-19 Youth Competition Rules and Regulations as presented and circulated prior to the meeting. **16/2018**

CARRIED

AMENDMENT #2

CURRENT

4)Qualification

b. Provincial Premier Cup

- v. *The Coastal qualifier will then play the Interior qualifier. Play down format to be determined by the Youth Competitions Committee after declarations are complete. The winner of this match will join the BCSPL Cup playdowns. The BCSPL Cup Playdowns proceed until 4 teams remain for the Provincial Premier Cup and compete in a single elimination tournament. See section 7 – Competition Rules and Formats.*
- vi. *BCSPL Cup Playdowns are under the jurisdiction of the BCSPL.*

PROPOSED

4)Qualification

b. Provincial Premier Cup

- v. *The Coastal qualifier will then play the Interior qualifier. Play down format to be determined by the Youth Competitions Committee after declarations are complete. The winner of this match will play the lowest BCSPL seed in the first round of the BC Soccer Provincial Premier Cup.*

RATIONALE

- *To specify that a challenging team will play the lowest seed BCSPL in the first round of Premier Cup*

MOTION: To approve amendment 2 for the 2018-19 Youth Competition Rules and Regulations as presented and circulated prior to the meeting. **17/2018**

CARRIED

AMENDMENT #3

CURRENT

7) Competition Formats

b. Provincial Premier Cup Format

- i. *A single elimination, knock out style tournament involving the top 4 teams from the BCSPL Cup Playdowns and any challenging teams from lower calibres of play.*
- ii. *If there are challenging team(s) declared in the Premier Cup, the qualifier from play downs will play a one game elimination match vs. the 4th seed from the BCSPL Cup Playdowns. The winner of this match becomes the 4th seed in the Premier Cup semi-finals.*

- iii. **Seeding:** 1st place vs. 4th place and 2nd vs. 3rd place. Seeding will remain in place from the start of the Semi-Finals to the Finals with the highest place seeds designated as 'home' teams. The winner of the BC Soccer Provincial Premier Cup in the U15 & U17 Divisions will represent B.C. at the Canadian Club National Championships.

PROPOSED

7) Competition Formats

b. Provincial Premier Cup Format

- i. A single elimination, knock out style tournament involving all teams from the BC SPL and any challenging teams from lower calibres of play.
- ii. If there are challenging team(s) declared in the Premier Cup, the qualifier from Coastal vs. Interior play downs will play a one game elimination match vs. the lowest seed from the first round of the BC Soccer Provincial Premier Cup. The winner of this match moves on to the Quarter finals of the BC Soccer Provincial Premier Cup. If there are an odd number of BC SPL teams in any age group(s), the challenging team will become the lowest seeded team in the quarter finals.
- iii. **Seeding:** Seeding will remain in place from the start of the Quarter-Finals to the Finals with the highest place seeds designated as 'home' teams. The winner of the BC Soccer Provincial Premier Cup in the U15 & U17 Divisions will represent B.C. at the Canadian Club National Championships.

RATIONALE

- To expand BC Soccer Premier Cup in 2019 to begin at the quarter final round

MOTION: To approve amendment 3 for the 2018-19 Youth Competition Rules and Regulations as presented and circulated prior to the meeting. **18/2018**

CARRIED (1 Abstention)

ACTION#7: Executive Director (or designate) to circulation the updated 2018-19 Youth Competitions Rules and Regulations to the membership and affiliated clubs within 14 days.

- The committee chair also provided a verbal update which included:
 - o The discussion at the last committee meeting regarding the impact on the referee budget when local organizing committee / locations are selected for provincial championships. The chair stated that the desire is to continue to move the competitions around the province.
 - o Advising that the cup draw will be on March 15, 2018.

Adult Competitions Committee

- The committee chair provided a verbal update which included the following reminders:

- BC Soccer has been officially awarded the hosting rights for the 2018 Western Men's Masters and Women's Masters Regional Championships.
 - BC Soccer to host and act as local organizing committee and currently evaluating hosting locations.
 - BC Soccer has confirmed our hosting venues for the 2018 Adult Provincial Cup finals:
 - Saturday May 12, 2018 – Men's B Cup, Masters A & B Cups, Women's B Cup, Women's Classics Cup, Men's Under 21 Cup will all be hosted at Burnaby Lake West.
 - Sunday May 13, 2018 – Men's and Women's A Cups will be hosted at Swanguard stadium
- The committee chair also advised on the recent discussion regarding A, B, and M forms and how it relates to cup play. It was stated that this would be discussed at the Adult Forum Meeting scheduled for 3pm after the SGM on March 3. All board members were invited to attend.

11. Membership Committee

The Executive Director on behalf of the committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising the Committee agreed that letters should be sent to the following Associate Member Adult Leagues for having not submitted their player registration and/or payment to BC Soccer for the deadline of September 1st, 2017:
 - Multicultural Soccer Association
 - BC Government Employees Coed Soccer League
- The letters will state that the leagues must submit their 2018-2019 Associate Membership renewals accompanied by all outstanding registration and payments along with a \$1,000 performance bond by March 30th, 2018.

MOTION: To approve letters being sent to Multicultural Soccer Association and BC Government Employees Coed Soccer League stating outstanding registration and payment submissions be made as well as a \$1,000 bond being provided prior to Associate Membership status being renewed. 19/2018

CARRIED

ACTION#8: Executive Director (or designate) to action accordingly.

- Advising that 2 associate membership applications have been received and approved by the membership committee, being:
 - FCB Escola (Barcelona FC) (For Profit)
 - Supra Fitness & Sport (For Profit)

MOTION: To approve the associate membership applications as circulated prior to the meeting and as presented. 20/2018

CARRIED

ACTION #9: Executive Director (or designate) to send appropriate correspondence confirming renewal of membership with BC Soccer.

12. Regional Tier 3

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that specific committee members are currently following up with specific membership groups regarding the initiative.

13. Awards and Scholarships

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the 2018 Scholarship application has been finalized, and posted online, with extension date of April 6, 2018 due to timings of Spring Break.
- Advising that the 2018 Award nomination forms have been finalized and posted online.
 - o Nominations received to date: 3
 - 1 x nomination for Award of Merit
 - 1 x nomination for Adult Coach of the Year
 - 1 x nomination for Woman of Distinction
- Advising of a NEW Scholarship for 2018 sponsored by TD Bank Group valued at \$1000
- Advising details of the North Shore Youth Soccer Association scholarship including criteria, and annual funds amount still to be determined. A drafted agreement sent to NSYSA, staff waiting for finalized details.

14. Women In Soccer Working Group

The committee chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included the following update:

- Grants program for organizations that are working to increase female participation and involvement in the game.
 - o Completed grant initiative visits:
 - Upper Island Soccer: Oct 13-14, 2017: Goalkeeping clinic and presentation on scholarship planning and the post-secondary education process
 - Prospect Lake Soccer: Oct 22, 2017: Female Soccer Day including Active Start course, Goalkeeping Clinic, and player sessions, led by UVic Vikes Women's team
 - Vancouver United – Jan 20, 2017 – Female Coaching Workshop
 - Cliff Avenue – Oct 2017 – April 2018: Soccer Sisters Female Mentorship Program (ongoing)
 - o Upcoming grant initiatives:
 - Lower Island Soccer Association – March 2018 – Female specific Soccer For Life course

- Bays United FC – Jan – March 2018 - ‘She Shoots, She Scores’ Female Player sessions
 - Female Network: The Women in Soccer group Facebook page is up and active
 - International Women’s Day – March 8, 2018: ViaSport (in partnership with CAAWS, Promotion Plus, and BC Soccer) is hosting a Female Mentorship workshop titled ‘LevelTheField’ for International Women’s Day.

15. Risk Management

The Risk Management Committee Chair provided a verbal update, which included:

- Providing a status of the various groups required to complete criminal record checks for BC Soccer directly. All BC Soccer directors and every volunteer or employee of BC Soccer has completed their CRCs.

16. Governance Committee

The Governance Committee Chair provided a verbal update which focused on the SGM and the bylaws presentation.

17. Referees Committee

The VP Adult and committee members on behalf of the chair, spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising:

- Of the current registered referee numbers.
- Of various Grassroots Programming activity that has taken place across the province which included workshop delivery, appointments of Head Referees, educational session delivery and administrative updates to forms and internal processes.
- Referee successes:
 - February 16-18 saw 7 BC Referees attend the CSA National Camp with 2 of the Officials being added to the list this year. These officials are Stefan Tanaka-Freundt and Erina Cho.
 - Chris Wattam has been accepted by FIFA to be added to the panel of FIFA Assistant Referees for 2018 and has also been added to PRO and the MLS for this coming season.
 - Erina Cho besides being added to the National list for 2018 has been add to the FIFA Assistant Referee Panel.
 - BC’s and ex BC Soccer Referee Committee member John Nielsen is now the Head of Assessment for CONCACAF.
 - Michelle Pye has official retired from the FIFA Referee List, however is now an active instructor and is in Qatar Feb 18-22 and then goes to Nicaragua for the CONCACAF Women’s Elite Course as an Instructor.
 - Carly Shaw-MacLaren has been accepted by CONCACAF for the PORE program which is for the top 14 young Refereeing Prospect in the Confederation. This program is financed and run by CONCACAF in two segments. The first is April for 3 weeks in Pachuca Mexico and the 2 is for 2 weeks in November in Florida.

The VP Adult also circulated the Dallas Cup 2017 Report developed by Bob Sawtell.

18. Judicial

The Judicial Committee Chair provided a verbal update, which included advising of the status of various appeals and discipline cases currently being reviewed/heard.

19. Hall of Fame

The Hall of Fame Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included advising:

- Of the on-going discussion of how to highlight award winners (past and present) within BC Soccer's current office - Hall/Wall of fame. It was stated that the committee will be bringing forward a proposal/request to the Executive Director within the next month or so.

20. Board Regional Liaison Updates

The Upper Island Regional Liaison provided a verbal report which included advising that:

- April 28-29 is the Island Invitation
- May 5-6 is their mini World Cup

The Vancouver Regional Liaison provided a verbal report which included advising that:

- They will be attending the next board meeting set for March 13

The Lower Island Regional Liaison provided a verbal report which included advising that:

- They attended the recent meeting where the 8 v 8 at U13 age level decision took place
- The region has agreed to making referee development a priority and agreed to provide financial support to do so.

The Tri-Cities Regional Liaison provided a verbal report which included advising that:

- They will be attending the next board meeting set for March 12, along with attending the Alouette AGM.

21. Any Other Business / New Business

The Executive Director was excused from the meeting and the president discussed and gather feedback from the board on his performance to facilitate the annual performance review.

MOTION: To go into camera 21/2018

CARRIED

MOTION: To come out of camera 22/2018

CARRIED

22. Next Meetings

- April 21

23. Adjournment

- 12:10pm

ACTION SUMMARY:

#	Who?	What?
1	Executive Director (or delegate)	Executive Director (or designate) to provide the completed nomination form to Charlie Cuzzetto.
2	Executive Director (or delegate)	Executive Director (or designate) to circulate to the membership and affiliated clubs within the next 14 days.
3	Executive Director (or delegate)	Executive Director (or designate) to coordinate circulation of 2018-19 revised budget and fee schedule to the membership in accordance with the bylaws for the 2018 AGM.
4	Executive Director (or delegate)	Executive Director (or designate) to circulate the fiscal year end change memo to the membership within the next 14 days.
5	Board Members up for election at the 2018 AGM	Of the directors whose positions are coming to term, to advise the Nominations Committee Chair, the committee staff liaison, or the Executive Director of their intentions to seek re-election within the suggested timelines as per the document circulated at the meeting (President, Feb 20, Director March 4).
6	Executive Director (or delegate)	Executive Director (or designate) to have the soccer development department explore 8 v 8 at the U13 age level and provide a recommendation that best support player development at that age group.
7	Executive Director (or delegate)	Executive Director (or designate) to circulation the updated 2018-19 Youth Competitions Rules and Regulations to the membership and affiliated clubs within 14 days.
8	Executive Director (or delegate)	Executive Director (or designate) to action accordingly.
9	Executive Director (or delegate)	Executive Director (or designate) to send appropriate correspondence confirming renewal of membership with BC Soccer.

Approved by:

_____	_____	_____
Name (please print)	Signature	Date
_____	_____	_____

Name (please print)	Signature	Date
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*Approved at the following BC Soccer Board Meeting; signed copy in BC Soccer office.