



**BY EMAIL**

May 17, 2016

**RE: Club Charter Letter of Intent – Accept or Decline decision making process**

Dear Youth Districts,

In follow up to the launch of BC Soccer's Club Charter Program and the Letter of Intent submission phase, BC Soccer has received a few inquiries regarding the decision-making process to Accept or Decline a club that has submitted its Letter of Intent to opt into the Club Charter Program.

BC Soccer's aim is to assist members and their affiliate clubs in developing operationally strong and technically supportive soccer environments for all players, parents, coaches and referees. BC Soccer believes that the more clubs that are able to participate in the Club Charter Program, the greater the chance its members and affiliate clubs have to deliver better soccer experiences across the province. To achieve this, Youth Districts are encouraged to work with their affiliate clubs towards gaining Acceptance into BC Soccer's Club Charter Program.

The criteria listed in the Letter of Intent is mostly extracted from BC Soccer's Bylaws and/or Rules & Regulations which clubs must currently adhere to. As a governing body, it is important that a Youth District has a good understanding of the compliance status and general knowledge of the programs of each of its affiliate club members.

Understandably, continual tracking and monitoring of compliance can be challenging; therefore, it is important to consider a club's current status: Has the District requested documentation/payment for which has not yet been received? Is the club up to date with its remittances (even if they may have been received late)? Please be aware that as a part of the application process, clubs that are Accepted into the Club Charter Program will be required to submit and/or provide access to the documentation referenced in the Letter of Intent criteria, or, adopt BC Soccer's templated version as their own.

To deliver soccer, some clubs have teamed up for various club-to-club or District-led joint programming while other clubs contently operate on their own either because they may have no need for joint programming, or, perhaps aren't able to due to other circumstances such as geographical challenges. If a club does not participate in joint initiatives, it does not necessarily mean that the club does not meet the Letter of Intent criteria. A good question for the District to ask itself is: Does the club attend the appropriate District and/or Youth League meetings, participate in discussion and generally have a positive rapport with its club counterparts, the District, and soccer community?



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In making its decision to Accept or Decline a club into BC Soccer's Club Charter Program it is important to consider a club as a whole and to keep in mind that if a club has submitted their Letter of Intent, they are actively seeking to become better and deliver better soccer experiences.

Should a District have any further questions, please contact the BC Soccer office at 604.299.6401.

Kind Regards,

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BC Soccer

CC: Roger Barnes, President, BC Soccer  
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