



Committee Terms of Reference

Committee Type	Operational
Committee Name	Soccer Development Committee
Created	In accordance with Part 6 of BC Soccer Bylaws
Reviewed	Annually
Term	November 2025 to November 2028

Membership: The membership of the Soccer Development Committee shall be comprised of a minimum of five members, one of which shall be the Chair who is not a member of the Board of Directors.

Formation: The Committee will be formed upon the direction of BC Soccer's Executive Director with the Chair appointed by same. The Chair, with advice from the Executive Director (or designate), will populate the Committee with representation including a current player, coach, referee and club technical director/lead.

Specific Working Groups may be established by the Chair to address specific development areas (i.e. refereeing) or initiatives/programs. Working Group Chairs are appointed by the Committee Chair with the Working Group Chair, with advice from the Committee Chair, populating the Working Group.

The Committee Chair will solicit feedback from Committee members upon resignation or completion of term.

Terms: All committee members shall be appointed for three (3) year terms ending at the annual general meeting of BC Soccer in November.

Goals: The goals of the Committee are to provide support and help guide player, coach and referee development decision making for the game of soccer in British Columbia. The Committee will advise BC Soccer operations with respect to the rules and regulations regarding the technical aspects of the game.

Jurisdiction: The Committee may provide feedback and recommend changes to BC Soccer's operations regarding soccer development related policies, procedures and programs.

Meeting Frequency: The Committee will meet a minimum of twice within a 12 month period of time.

Resources and Budget: The appropriate staff member(s) will review relevant budget items with the Committee Chair annually.

Governance: A quorum of the Committee will be a majority of its members; decisions on recommendations to BC Soccer's operations shall be gathered by the Chair based on solicited feedback from the Committee Members.

Communications: Communications shall be typically by online meetings, conference calls, face-to-face meetings and emails, as called by the Chair of the Committee based on the circumstances.

Relationships: The Committee is designed to provide feedback to BC Soccer operations.

Related Bylaws: The Committee is created in accordance with Part 6 of the Bylaws of BC Soccer.

Compliance: Committee members shall be subject to the Board of Directors' policies regarding confidentiality, conflict of interest, privacy and harassment.

Staff Liaison: The Executive Director (or designate) shall appoint a staff member(s) as a liaison to the committee who shall participate as a non- voting member of the Committee.

Board Liaison: The President shall appoint one board of director as a liaison to the committee who shall participate as a non-voting member of the Committee and to be the point to bring any information back to the board as needed.

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