

Head Referee



Vancouver Athletic Football Club (VAFC)

Vancouver Athletic FC is one of the largest youth soccer clubs in Vancouver, with more than 3,000 participants. We are seeking proposals from qualified individuals to provide **Head Referee services** to the club on a part-time contracted basis. The Head Referee will play a key leadership role in developing, supporting, and managing VAFC's referee program.

Scope of Work

The Head Referee will:

- Instruct **Small-Sided** and **Entry-Level Referee Courses**, meeting all required BC Soccer instructor qualifications.
 - Deliver **ongoing education sessions** for the club's referee pool throughout the season.
 - Provide **referee coordination**, including support with assignments, communication, and scheduling needs.
 - Offer **referee mentorship**, including on-field observation, evaluation, and constructive feedback.
 - Build out and enhance the **VAFC Referee Program**, including policies, development pathways, and club standards.
 - Create and maintain an **ongoing grading and progression system** to support the growth of young referees.
 - Develop and oversee a **reporting system** for referee performance, issues, and development tracking.
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Term & Hours

- Contracted for an average of **30–40 hours per month**, with hours varying depending on the time of year and referee program needs.

- Initial contract term to be determined, with the potential to renew.
 - Independent contractor arrangement (not an employee position).
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Proposal Requirements

Interested individuals are asked to submit:

1. Referee qualifications, including confirmation of certification to instruct Small-Sided and Entry-Level Courses.
 2. Relevant experience in referee development, assigning, mentorship, or youth sport leadership.
 3. Brief outline of availability
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Reporting

The Head Referee will report to the VAFC Executive Director and collaborate with technical and operations staff as necessary.

Submission

Please submit your proposal, including your proposed monthly rate, experience, and qualifications, to: **careers@vafc.ca**

We thank all applicants for their interest; however, only those selected for further consideration will be contacted.