



BC SOCCER

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday April 27 2024, 8:30am

Victoria, BC – in-person meeting

1. Call to Order/Roll Call at 8:34am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby, Candace Dodson-Willis, Don Dancey, Andrea Benton, Peter Lonergan, Deb Pudek, Fraser Sim, Mark Eckerle, John Charlton, John O’Flynn, Ralph Luongo and Gabriel Assis (CEO).

Guests: Samantha Heron, ITP (left at 10am)

Regrets: N/A

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the February 3rd and March 19th Board meeting and committee meeting minutes (by consent) 15/2024¹

CARRIED

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings.

The below motion formally documents the e-mail Circulated February 29, 2024 – response deadline March 7th, 2024

MOTION: Approve reducing the sale listing price of the BC Soccer offices located at 250-3410 Lougheed Highway, Vancouver, BC by \$100,000, from \$1,950,000 to \$1,850,000 effective March 8th, 2024 16/2024

CARRIED

5. Complaint Management - Independent Third-Party Presentation (ITP Sport)

Presentation provided from Samantha Heron, Chief Complaints Officer from ITP Sports on the status and overall management of complaints, outlined key deficiencies and addressed proposed changes within policy and procedures, including plan for education of members. Samantha addressed concerns that had been raised by the Member Organizations and expressed by the Board. Board members raised the importance of improved reporting and measurement of key indicators to improve service delivery.

6. President’s Report/Update and Executive Director Report/Update

¹ These numbers document the motion number during the calendar year for ease of referencing.

The President provided a verbal report providing updates on several areas including:

- BC Delegates attending the Canada Soccer AMM May 1 to 5.
- Impacts of player and member affiliation fee increases
- Discussion on succession planning for any vacant positions and appointments with input from Membership

The CEO presented a summary of the April 2024 CEO Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- a) Operational Efficiency Review Project Status Update (Strategic Plan link – 3.1, 3.2, & 3.3)

ILTPD Action Plan developed in partnership with ISPARC for implementation via Operational Plan 2024-25

- b) Club Licensing (Strategic Plan link – 2.5)

100 clubs engaged in the process and current review underway with clubs in the Interior.

Three organizations currently working with Canada Soccer to achieve National Youth Club Licensing and with BC Soccer to complete their BCSPL Implementation Plan

- c) Facility Development (Strategic Plan link – 3.4)

Draft Contribution and License Agreements currently under review by BC Soccer Legal Counsel. Listing Agreement renewed for sale of Lougheed Hwy Office.

- d) Board & Staff ongoing education and training (Strategic Plan link – 1.1 & 3.1)

Updated 2024 Board Matrix completed, under review by Nominations Committee and feedback solicited from Board of Directors.

- e) Professional Soccer Alignment/Strategy (Strategic Plan link – 3.5)

Preliminary discussion with Professional Soccer clubs in BC (Pacific FC and Vancouver FC) for development of a formal partnership. Partnership with Vancouver Whitecaps FC announced and activations taking place.

- f) League1 BC (Strategic Plan link 4.4)

Purchase Sale and Transfer of Ownership of brands for Unity FC and Altitude FC concluded. Victoria Highlanders withdrew from L1BC. TSS Rovers assigned to replace Highlanders in the 2024 Canadian Championship 2024 Season – Opening Weekend, April 28

- g) Policy Review and Rules & Regulations (Strategic Plan link – 3.2)

Policies identified for review noted in the Governance & Membership Committee Feedback

- h) Information Technology

IT Review starting May 2nd to be completed by June

- i) Legal and Investigative Updates (outside of judicial)

MOTION: To go into camera. 17/2024

CARRIED

MOTION: To come out of camera. 18/2024

CARRIED

j) Compliance

Payment issued to Canada Soccer for the 80% registration fee calculated. Reporting for annual funding agreement was completed on April 26. One time year-end funding received from ViaSport based on the assessment completed in 2023 SportBC Annual Meeting scheduled for May 23rd, CEO and a Board Member to attend.

7. BC Soccer Rules and Regulations Dispensation Requests

None

8. Canada Soccer Annual Meeting of the Members

The Board discussed the process for elections of candidates to Canada Soccer and debrief on candidates from Canada Soccer All candidates meeting. Importance of the key positions up for elections was discussed. The Board provided feedback and informed the BC Delegates of their perspective on all candidates.

9. 2025+ Strategic Plan

The President outlined the general discussions currently underway for development of the strategic plan and the engagement of members in the process. CEO will lead the development of a framework. The Board will review the current strategic plan in preparation for development. The need to include further actions around regionalization was emphasized.

10. Standing Committee Updates and Discussion Items

11. Finance, Audit and Risk Committee

Finance, Audit and Risk Committee Chair presented the updated fee proposed from Canada Soccer. The proposal increases \$4 per player in 2025, with \$1 dedicated to support Project 8 and National Youth Programs. Any future proposals from Canada Soccer would require further discussions.

MOVED

MOTION: to support the per player fee increase proposed by Canada Soccer at the 2024 Annual Meeting of the Members in Montreal.
19/2024

CARRIED

Concerns raised by Finance Committee members over the cost for organizations operating in remote areas. Options of access to programming and what is being provided to organizations in BC is an area of challenge for those in remote areas. The Board discussed the associated sustainability risks in tiering registration fees. There is an overall lack of understanding of the value of services and programs. Need to highlight equality of service and improved delivery model.

12. Governance & Membership Committee

The Committee Chair provided an update on the applications reviewed since the last Board meeting. A list of policies that will be reviewed has been provided to the Board for notice.

13. Nominations Committee

Onboarding of members has taken place since the approval of the members at the last Board meeting. The Nominations committee will circulate further insight to the Board to provide recommendations for appointments.

Other

14. Board Regional Liaison Updates

- Liaisons attending North Fraser AGM
 - Premier Soccer Academy ceased to be a member of North Fraser Youth Soccer Association
 - Liaisons met with member organizations to outline concerns in areas of governance and strategy.
 - Liaisons facing challenge to contact or receive response from Richmond SA
 - Alberta Soccer and BC Soccer continue to collaborate on registration and participation of activities in bordering areas. Some challenges with communication have now improved.

15. New Business / Any Other Business

16. Upcoming Meetings (subject to change)

- June 8, 2024 (in-person, BC Soccer Office)
- September 7, 2024 (in-person, BC Soccer Office)
- October 15, 2024 (virtual)
- November 1, 2024 (in-person, AGM weekend)
- November 2, 2024 (AGM)

17. Adjournment

- 12:26pm

ACTION SUMMARY:

#	Who?	What?
9	CEO (or delegate)	Include additional requirements for review of the Complaint Management Process, including: <ul style="list-style-type: none">• identify metrics of success for the process of Complaint Management• Decisions to outline the key information.• Improve Communication process for parties when complaints are submitted.• Review of role of contact person at the local level.• Mandatory education and introduction of a Safe Sport Liaison ITP present workshop with Member Organizations at the at the BC Soccer AGM
10	CEO (or delegate)	To distribute information for SportBC AGM to President for assignment of a Board Member to attend
11	Board	To review current strategic plan ahead of development of the 2025+ strategic plan

Approved by:

Name (please print)

Signature

Date

Name (please print)

Signature

Date

*Approved at the following BC Soccer Board Meeting, signed copy in BC Soccer office.