



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday February 4, 2023 9am

BC SOCCER BOARDROOM

1. Call to Order/Roll Call 9:05 am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby (Conference call), Don Dancey, Don Moslin, Ralph Luongo, Andrea Benton, Peter Lonergan, Deb Pudek, Fraser Sim, Francisco Rubio, John Charlton (conference call), Tamara Van den Brink, John O'Flynn, and Jason Elligott (Executive Director).

Guests: Stephen Wurz, Director of Finance and Administration (conference call and departed at 9:45am)

Regrets: N/A

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the December 13, 2022, Board meeting and committee meeting minutes (by consent) 1/2023*

CARRIED

*These numbers document the motion number during the calendar year for ease of referencing.

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings

None

5. President's Report/Update and Executive Director Report/Update

The President provided a verbal report providing updates on several areas including:

- Speaking to the Board Skill Matrix and the ongoing work to shift the board to more oversight and a strategic focus. The planned third-party facilitated Governance Session scheduled for September 30 post-board meeting on that day was discussed.
- Stating that there have been various onboarding sessions with the new board director, Andrew Benton. Specially noting the formal session with the President, Executive Director, First VP, and VP Finance, and some information sessions with the President and First VP.
- Stressing that board directors are encouraged to express their views and thoughts in the meetings and not individually afterward as that is what the meetings are for. Having different viewpoints and discussion is important to the governance of soccer in BC and even when there are conflicting opinions, discussions must be respectful and once a decision is made it was stated the importance of one voice from the board.
- Advising that some board and staff members are attending the Ontario Soccer Summit later in February in Ottawa, and leading into the summit the Executive Director and President are attending Canada Soccer's Presidents/ED Meetings with the other P/TSO leads.
- Announcing that former BC Soccer President and long-time board member and volunteer in the soccer community in BC, Kjeld Brodsgaard is this year's Sport BC, BC Soccer President's award recipient.
- Confirming that board director Don Dancey's role on the Canada Soccer Competitions Committee is not a representative position. It was stated that he is an individual member of the committee and is domiciled in BC and is a BC Soccer board director; he does not represent the province or region or BC Soccer on that committee. There was further discussion around the committee structure, composition, and the TORs (or lack thereof), which is currently being followed up on with Canada Soccer to gain a better understanding.
- Confirming that two board director reps will be assigned to the various Provincial and National Championships, noting one as the primary and official lead and one as supporting. It was noted that the Futsal and Masters Championships would only have one representative assigned.
- Discussing the planned board meeting schedule, specifically this year's planned offsite meeting in the Okanagan. It was agreed that the date and location stay as planned.
- Discussing Phase 2 of ViaSport Evaluation and it was noted (with thanks) the amount of work the staff put into completing the submission but also the breadth of what the association does which makes the assessment outcomes very positive. It was noted that the association is one of the leading PSOs in BC which unlocked the ability in ViaSport's Evaluation process to complete all three phases.
- Advising that the association is two years into the 2024 Strategic Plan and making great progress against very stretching goals and objectives. The plan ends in December 2024, therefore it was stated that discussions and plans are starting to be had around the process to gather input for the next plan for the association.
- Asking for the board's opinion and views on the various ways that BC Soccer gathers feedback and conducts member engagement. It was noted that the association facilitates several member and participant surveys and feedback processes, including competitions/events, player/coach/referee development programs, member and club surveys, and the general public.

There are other formal and non-formal engagements including the adult and youth forum meetings, with the go-forward plan discussed. It was agreed that with the voting structure shift, and the want for members to have a wider perspective on the breadth of soccer activity in BC, moving forward we would facilitate two Member Forum meetings open to all the members to attend.

ACTION#1: Executive Director (or designate) to work with appropriate staff on communicating and planning for the Member Forum Meetings.

- Stating that there has been a lot of discussion in the PTSO Presidents Forums.

MOTION: To go into camera. 2/2023

CARRIED

MOTION: To come out of camera. 3/2023

CARRIED

The Executive Director presented a summary of the February 2023 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- High Level Strategic Plan Update:
 - o Operational Efficiency Review Project Status Update (Strategic Plan link – 3.1, 3.2, & 3.3)
 - Committee related recommendations implemented.
 - “BC Soccer Board of Director Composition Review and Action Plan” and discussed at the meeting.

MOTION: To approve the BC Soccer Board of Director Composition Review and action Plan and presented and circulated prior to the meeting, with the removal of the recommendation and language that would change the way the BC Soccer President is appointed/elected. 4/2023

Much discussion occurred covering areas of governance good practice, the memberships perspective, true impact of change, shifting more to oversight and strategic, less reliant on filling volunteer roles, need to be able to attract and appoint for specific purpose, etc.

CARRIED

ACTION#2: Executive Director (or designate) to work with appropriate staff on communication plan and bylaw amendments as discussed.

- Working to establish working relationship with the Indigenous Long-Term Participant Development Pathway, Aboriginal Coaching Modules, and other impactful programs. (Strategic Plan link – 1.2 & 1.3).
 - Two-day workshop planned with I-SPARC and Sport for Life in February/March to develop Action Plan to support ILTPD Implementation for soccer in BC.
- Club Licensing (Strategic Plan link – 2.5)
 - Entering support period for clubs outside the lower mainland.
- Exploring Regional Membership and/or Delivery Model (Strategic Plan link – 2.1 & 2.4)
 - Facilitated workshop at the AGM to gather initial thoughts on current state.
- Facility Development (Strategic Plan link – 3.4)
 - Had positive discussion with Port Coquitlam staff regarding the draft Contribution, License Agreement, and Project Charter document. Once finalized, these will be brought to the board for review and acceptance.
- Real-estate agency listing price recommendation document was circulated prior to the meeting and discussed.

MOTION: **To approve the recommended listing price of \$2.1 million for the three strata units that is BC Soccer current head office.** **5/2023**

CARRIED

ACTION#3: **Executive Director (or designate) to inform agency and have listing publicly posted.**

- Board & Staff ongoing education and training (Strategic Plan link – 1.1 & 3.1)
 - Topics covered: safe sport, diversity, and inclusion, etc.
 - Specific communication initially circulated on Dec 1, 2021, related to online training/education. Provided to new board member.
 - In accordance with the DEI Plan, the second part of the Intro to Inclusion training from Inclusion Incorporated occurred on June 24.
 - Planned in-person Governance Workshop on September 30, 2023 in the afternoon after the board meeting.
- Professional Soccer Alignment/Strategy (Strategic Plan link – 3.5)
 - The meeting with Whitecaps FC on January 31 between WFC Director of Culture, BC Soccer President and ED was spoke to and the work occurring to exploring best way to document meaningful partnership.
- League 1 BC (Strategic Plan link 4.4)
 - Transfer of License Agreement from UBC to Hope and Health for Varsity FC. New club name and brand, but BC Soccer owns.
- Information Technology (Strategic Plan link – 4.2)
 - New corporate website launched!
 - CRM: still working with <https://interpodia.com/> to implement new system.
- Technical Development Related (Strategic Plan link – 5.6)
 - Technical Service Plan; finalized and provides curriculum and technical resources supported by way of workshops/ educational sessions. The slight

6. Finance and Administration Update

The Director of Finance and Administration provided a presentation on the finance and administration department activity, including specific discussion annual budgeting cycles, players registration, risk management, compliance along with walking through the Finance Policy and Procedures.

7. BC Soccer Rules and Regulations Dispensation Requests

None

8. 2022-2025 Committee Composition

The “2022-2025 Standing Committee Composition including Board Members” and “2022-2025 Operational Committee Composition” documents that were circulated prior to the meeting were discussed.

The 2022-25 Operational Committee Community Members were confirmed by the Executive Director as follows.

Competitions Committee: Gabriel Assis (Chair), Scott Fletcher, Chris Murphy, Vincent Greco, Jo-Dee Stanley, Parm Sanghera, Janine Harrison, Sean Arbour, PJ Aucoin (Staff Liaison), and Fraser Sims (Board Liaison). Note: other staff members may attend meetings based on content and area of knowledge.

Soccer Development: Chris Cerroni (Chair), Dante Zanatta, Dave Irvine, Jasmine Mander, Sara Maglio, Andrew Latham, Terrol Russell, Maxwell Kensett, Nicola Hodges, Michael Salmon (Staff Liaison), and John O’Flynn (Board Liaison). Note: other staff members may attend meetings based on content and area of knowledge.

The Board discussed the Standing Committees and confirmed the 2022-25 committee members per the below motions.

MOTION: To approve Carlos Gross (Chair), Ralph Luongo (Vice Chair), Andrea Benton, Peter Lonergan, Alex Barnetson, Andrea Laycock, Leah Germain, Gregor Young, and John Reed as the members of the 2022-2025 Governance and Membership Committee.

6/2023

CARRIED

MOTION: To approve Chris Appleby (Chair), John Charlton (Vice Chair), Deb Pudek, Tamara van den Brink, Don Dancey, Francisco Rubio, and Don Moslin as the members of the 2022-2025 Finance, Audit, and Risk Committee.

7/2023

CARRIED

MOTION: To approve the ED to work to secure a third-party consultant company or individual to be the chair, and Michael Bradley, Leanna Napolitano, and Murray Smith as the members of the 2022-2025 Nominations Committee. 8/2023

CARRIED

ACTION#4: Executive Director (or designate) to coordinate invitation, finalize committee set up, and work to confirm a company/consultant to be the Nominations Committee Chair.

Standing Committee Updates and Discussion Items

9. Finance & Audit Committee

The Committee Chair spoke to the committee chair/staff liaison report, finance dashboard which provides a Financial Statement Summary for the year-to date, along with the registration dashboard which provides a player registration update (circulated prior to the meeting). Overall, it was noted that the association continues to be in a good financial position and player registration has been stronger than planned, which is positive.

With the current situation on the facility project, the Executive Director reminded the board, of \$1,000,000 building/facility restriction, that was originally motioned at the March 30, 2016, board meeting and re-restricted at the March 6, 2021, board meeting. This restriction assists with the association's Gaming Application and noted it must be used within 5 years to not negatively impact the association's gaming application moving forward. It was noted that the motions from the 2020 AGM support the discussions with the Gaming Branch on the work done to date to push the facility development initiative forward.

10. Governance & Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following Youth Inter-District Leagues have received their renewal by the membership committee chair:
 - o None
- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o None

A reminder was provided that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board's consideration:

- Rec Pacific Futsal Membership Application
- Okanagan United Membership Application

MOTION: **To approve Rec Pacific Futsal and Okanagan United membership applications in the specified category.** **9/2023**

CARRIED

ACTION #5: **Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer.**

11. Nominations Committee

The President advised that this was covered under the 2022-25 Committee Composition meeting agenda item.

Independent

12. Judicial

The independent ITP Sport Status Report was circulated prior to the meeting which included updates on the number of complaints received, discipline/appeal/protest activity and where they are current at from a process perspective. It was noted that the reporting will be improved and enhanced on an ongoing basis.

Other

13. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Attending the TOYDA AGM and positive discussion between COYSA and TOYDA on league involvement.
- Burnaby and the new amalgamated club, Burnaby FC.
- Upper Island Soccer Association Chair stepping down and joining Pacific as the Youth Program Lead.
- Challenges in some areas with player retention.

14. New Business / Any Other Business

- The board was informed that the association will have representation at the 2023 Canada Soccer Futsal Championships.
- BC Soccer has inquired to host the 2023 Masters, which have yet to be confirmed.

- BC Soccer has requested Canada Soccer to host the 2024 AMM in BC, which has not been confirmed.

15. Next Meetings (subject to change)

- April 22, 2023 (virtual)
- June TBA (in-person, Kamloops)
- September 30 (in-person, Governance Workshop, and WFC match)
- October 5, 2023 (virtual)
- November 3, 2023 (in-person, AGM weekend)
- November 4, 2023 (AGM)

16. Adjournment

- 12:55pm

