



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday October 15, 2022, 9:00 am

BC SOCCER OFFICES

1. Call to Order/Roll Call 9:00 am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby, Tamara Van den Brink, Don Dancey, Don Moslin, Ralph Luongo, Peter Lonergan, Deb Pudek, John Charlton, John O’Flynn, and Jason Elligott (Executive Director).

Regrets: Landon Ling, Francisco Rubio and Fraser Sim

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the September 8, 2022, Board meeting and committee meeting minutes (by consent) 47/2022*

CARRIED

*These numbers document the motion number during the calendar year for ease of referencing.

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings

The below motion formally documents the e-mail vote facilitated on September 22, 2022.

MOTION: To select the following for the board nominated and selected BC Soccer awards for 2022:

BC Soccer President's Award: Joe Basic. AC Sanford: Rob Lennox. Life Membership: Doug Ross and Ruben Tremarco (Effective November 5, 2022). Award of Merit: Joe Bell and Brad Hlasny. Special Recognition: Don Taylor. **48/2022**

CARRIED

ACTION #1: Executive Director (or designate) to action accordingly.

5. President's Report/Update and Executive Director Report/Update

The President provided a verbal update, advising of:

- Thanking the board members that attended Nationals in the various locations across the country and speaking to her experience as well.
- SGM outcomes.
- Long time individuals in the soccer community in BC had recently passed away, Gord Rogers and Henry Paul.
- The upcoming AGM is an important one for the association, first in-person post Covid and with governance changes in place. Collectively we need to ensure the board is represented and professional and supports our members. Attendance at all sessions throughout the weekend was requested.

MOTION: To go into camera. 49/2022

CARRIED

MOTION: To come out of camera. 50/2022

CARRIED

The Executive Director presented a summary of the September 2022 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- High Level Strategic Plan Update:
 - o Third Party Operational Efficiency Review Project Status update (Strategic Plan link – 3.1). Report finalized and recommendations have been reviewed and incorporated into responsible operational planning to have a methodical appropriate applied. Committee terms planned to be extended to three-year commencing with the reforming of the 2022 Committees in November. Planned for an open call for committee member interest for all Standing Committees (excluding Finance), and all operational committees. It was confirmed that the Board of Directors approve all Standing Committee members and the Executive Director approves all Operational Committee members.
 - o Equity Voting Structure Expectations Update (Strategic Plan link – 2.1 & 2.4).
 - o Facility Development (Strategic Plan link – 3.4). Awaiting City of PoCo regarding the Contribution Agreement and Licensing Agreement.

- Board and Staff ongoing education and training (Strategic Plan link – 1.1 & 3.1), primary focus of current training is safe sport, diversity, and inclusion. In accordance with the DEI Plan, the second part of the Intro to Inclusion training from Inclusion Incorporated occurred on June 24. An updated training schedule for the Board of Directors will be forwarded.
- League 1 BC (Strategic Plan link 4.4). Rovers confirmed as BC representative in Canada Soccer 2023 Canadian Championships. This is confidential until Canada Soccer confirms it can be communicated.
- Judicial (Strategic Plan link – 3.8). Have formally transitioned to <https://itpsport.ca/> to receive, review and triaging complaints, taking the independence even one step further with complaints not even coming to a @bcsoccer email address. As part of this, they are also supporting a robust review of the judicial code and policies for BC Soccer, which is still in process. The lack of service from ITC from a response and communication perspective related to current complaints was raised and discussed.
- Information Technology (Strategic Plan link – 4.2)
 - Website Development: Work is on track for this initiative to deliver new website very soon. Board and staff will not have e-mail addresses noted on the website, rather a contact form will be used which should help with phishing and the issues related to aliases.
 - CRM: Have agreed terms with <https://interpodia.com/> to bring a robust data management platform to replace the current malfunctioning in-house CRM. This system over time will also support member form management (i.e., travel sanctioning, transfers, tournament applications, etc.) along with improving communications to members, clubs, and (down the line if wanted) participants.
- Technical Development Related (Strategic Plan link – 5.6). Technical Service Plan will be introduced to the members and affiliated clubs soon. This program provides tangible curriculum and technical resources supported by delivery of workshops and educational sessions.
- Policy Review & Rules and Regulations (Strategic Plan link – 3.2). Much activity has occurred in this area with the approval of the Policy Framework. First updated policies provided to the board at the June meeting and were approved.
- Legal and Investigative Updates (outside of judicial)
 - None
- Compliance
 - Via Sport Evaluation was discussed.
- An update on BC Soccer Members Compliance to their Membership Obligations was provided advising that in accordance with BC Soccer Bylaws Part 3, Item 3.4, Membership is required to meet Obligations with BC Soccer in order to continue to exercise rights of membership. Following Action Bulletin AB_2022-08 from March 4th, members still failing to meet obligations of membership were advised on June 29th of being at risk of failing to meet Obligations and provided with the required measures to meet such obligations by July 31st, 2022. Further compliance letters were provided to each member on August 19, 2022, stating where they specific were failing to comply with their member obligations.
- Human Resources:

- Confirmed new employees:
 - Reid Calder, Club Engagement Coordinator – start date September 14, 2022
- Employees departing:
 - Ryan McQuillan, Competitions Senior Coordinator – last day September 6, 2022
- Secured the following new contractors:
 - N/A
- Contractor term ending and renewed or not:
 - Chelsey Hannesson, Female Development Lead - renewed
- Current positions offered out and awaiting response:
 - N/A
- Onboarding of new BC Soccer personnel is currently ongoing.
- The listing of the 2022 Award Recipients were shared.
 - Board Nominated and Selected:
 - BC Soccer President's Award: Joe Basic
 - AC Sanford: Rob Lennox
 - Life Membership: Doug Ross and Ruben Tremarco (motion in October's board meeting will reflect membership awarded on November 5, 2022)
 - Award of Merit: Joe Bell and Brad Hlasny
 - Special Recognition: Don Taylor
 - Senior Staff selected
 - Administrator of the year: Sheryl Turner
 - Exceptional Leadership Award: No nominations therefore not awarding this year
 - Woman of Distinction: No suitable nominations therefore not awarding this year.
 - Community Service: No nominations therefore not awarding this year
 - Safe Sport: No nominations therefore not awarding this year
 - Soccer Development selected
 - Player: still being finalized
 - Coach: still being finalized
 - Referee: still being finalized
- The updated and finalized Adult and Youth Provincial Championship rules and regulations were circulated as part the ED Report.
- An overview for the AGM weekend activities was also provided.

6. Director of Soccer Operations Report/Update

The Director of Soccer Operations provided an in-depth presentation on the member services department activity covering member services, competitions, club licensing, grants program and diversity/equity/inclusion with specific updates related to the 2024 Strategic objectives and deliverables tracking.

7. BC Soccer Rules and Regulations Dispensation Requests

The below dispensation requests and motions formally documents the e-mail votes facilitated on September 22, 2022.

MOTION: To approve the dispensation request from the Cariboo Youth Soccer Association to administer youth soccer for Timberwolves FC of Prince George, outside the boundaries of the District Association. 51/2022

DEFEATED

ACTION #2: Executive Director (or designate) to inform the member accordingly.

MOTION: To approve the dispensation request from the Lower Island Women's Soccer Association and the Metro Women's Soccer League to lift the requirement to obtain approval from BC Soccer on the permitting of youth players participating in Adult Leagues. 53/2022

CARRIED

ACTION #3: Executive Director (or designate) to inform the members accordingly.

Standing Committee Updates and Discussion Items

8. Finance & Audit Committee

The VP Finance provided commentary on the audited financial statements, which were circulated prior to the meeting. Specific thanks were noted to those directly involved for the role they have played in the audit process as well as all other staff for the collaborative work they have conducted to allow us to have the positive financial results. Feedback from the auditors was positive on the staff support through this process and the continued improvements that have and are being made.

MOTION: To approve the 2021-22 Audited Financial Statement as presented and for the VP Finance to work with staff to circulate to membership a minimum of 14 days prior to AGM per the bylaws. 54/2022

CARRIED

ACTION#4: Executive Director (or designate) coordinate circulation of 2021-22 Audited Financial Statements to membership a minimum of 14 days prior to AGM.

9. Governance & Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications have been received and approved by the membership committee chair:
 - o Adult Performance category – Altitude FC, Rivers FC, and Thompson Rivers University
 - o Access to Soccer category – Ridge Meadows Soccer Club and Hope and Health for Life Society

A reminder was provided that the board previously delegated the authority to approve Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board's consideration:
 - o Harbourside FC for participation in League 1 BC

MOTION: To approve Harbourside FC's associate membership application in the specified category. 55/2022

CARRIED

ACTION #5: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer.

- Advising that the Youth District Boundaries Policy has been updated to reflect proposed changes from the Thompson Okanagan District and the Central Okanagan District that better resolve issues of governance and jurisdiction in the Region.

MOTION: To approve the updated Youth Districts Boundaries Policy as presented and circulated prior to the meeting. 56/2022

CARRIED

ACTION #6: Executive Director (or designate) to advise the members within the next 14 days.

10. Risk Management Committee

The Committee Chair provided a verbal report stating:

- Some inquiries have been coming in regarding the Criminal Record Check Policy and its application for adult team officials when a youth player has called up.
- Positive correspondence with the President of Surrey United SC.

It was asked when the Risk Registry will be brought to the board for review as it was planned to have this occur on a quarterly basis. It was stated with the transition from Soccer Operations into Finance and Administration, along with the limited capacity with staff currently, this has been delayed.

11. Nominations Committee

A written report from the committee chair was circulated prior to the meeting and the President spoke to its details.

The President stated the following board members are up for elect at the 2022 AGM and all of whom have verbally confirmed their plan to seek re-election.

- John Charlton
- Don Dancey
- Ralph Luongo

It was stated that the virtual All Candidates Meeting is scheduled to take place on October 27, 2022.

Independent

12. Judicial

The Judicial Chair Report was circulated prior to the meeting which included updates on the number of complaints received, discipline/appeal/protest activity and where they are current at from a process perspective.

Other

13. Board Regional Liaison Updates

The board took the opportunity to facilitate a round table discussion/update as opposed to just focusing on the regional liaison updates, which included:

- Detailed updates on the various national competitions from all the board members that attended.
- Upper Island and Lower Island interlock was touched on with the various challenges as it relates to team withdrawing and also field issues and allocations.
- Concerns expressed about the requirements around hosting referee clinics and also the lack of referees.
- The want to host higher level of coaching courses on the island.
- Talk about the municipal elections that are occurring across the province and what it could mean for soccer, specifically as it relates to field development and assess.
- Speaking to the benefits of League 1 BC as it relates to community development and engagement.
- Advising that Surrey FC is hosting nationals in 2024.
- The ongoing conversations in the Northern Region as it relates to the associate membership transition.

14. New Business / Any Other Business

N/A

15. Next Meetings (subject to change)

- November 4, 2022
- November 5, 2022 - AGM

16. Adjournment

- 12:00 pm (noon)

