



BC SOCCER

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday June 8, 2024, 8:30am

Virtual

1. Call to Order/Roll Call at 8:31am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby, Candace Dodson-Willis, Don Dancey, Andrea Benton, Peter Lonergan, Deb Pudek, Fraser Sim, Mark Eckerle, John Charlton, John O’Flynn, Ralph Luongo and Gabriel Assis (CEO).

Guests: Jacquelyn Novak, Chair Nominations Committee (left at 9:22am)

Regrets: N/A

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the April 27th Board meeting and committee meeting minutes (by consent) 20/2024¹

CARRIED

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings.

None

CARRIED

5. Presentation from Nominations Committee Chair, Jacquelyn Novak

Presentation provided by Jacquelyn Novak, Chair of the Nominations Committee. Jacquelyn Novak outlined the process the Nominations Committee undertook when considering the succession planning required for the BC Soccer President role. The Committee considered the election of current President Gayle Statton to the Canada Soccer Board of Directors and the necessary steps required for succession and knowledge transfer within the BC Soccer Board. The Committee provided the Board with the recommendation for succession in alignment with the Bylaws for adoption. Jacquelyn also outlined the recommendations for recruitment and appointment of new Board Members to meet the necessary skills needed for the Board in accordance with the Skill Matrix, the Canadian Governance Sports Code and the future needs of the Board and the Organization. This includes a diversity profile, competency profile and representation within the board of directors.

¹ These numbers document the motion number during the calendar year for ease of referencing.

ACTION #12: Board of Directors to review Canadian Sport Governance Code to help guide decision on the Board composition, recruitment and succession strategy.

ACTION #13: BC Soccer President, Vice-President and CEO to act on the succession plan recommended by the Nominations Committee.

ACTION #14: CEO to request the Nominations Committee for recommendations on bylaw amendments to improve guidance on succession planning.

6. President's Report/Update and Executive Director Report/Update

The President provided a verbal report providing updates on several areas including:

- Canada Soccer CEO update shared with Board Members ahead of June 8th
- Canada Soccer revisiting the current Strategic Plan with an outreach to Members
- Canada Soccer CFO exited the organization
- BC Soccer Vice-President and CEO actively engaging in transition of knowledge

The Board of Directors took the opportunity to express gratitude for the work and leadership of Gayle Statton in her time on the BC Soccer Board.

The CEO presented a summary of the June 2024 CEO Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- a) Operational Efficiency Review Project Status Update (Strategic Plan link – 3.1, 3.2, & 3.3)

BC Soccer Board of Director Composition Review and Action Plan” – Currently Underway

- b) Club Licensing (Strategic Plan link – 2.5)

The Board reviewed submissions from three clubs currently seeking entry into BCSPL: Westcastle, West Vancouver and North Shore. Each submission was reviewed individually and included all submissions received from the clubs, Canada Soccer and BC Soccer staff. The Board deliberated over each clubs' submission as included in the meeting materials.

MOTION: To approve Westcastle for entry into the BCSPL, commencing September 2025 with one female and one male team solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups.
21/2024

DEFEATED

MOTION: To recommend Westcastle to continue engagement with BC Soccer to address areas identified in the BCSPL Implementation Plan for future considerations in 2025 for 2026 entry into BCSPL.
22/2024

CARRIED

MOTION: To approve West Vancouver for entry into the BCSPL, commencing September 2025 with one female and one male team solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups.
23/2024

DEFEATED

MOTION: To recommend West Vancouver to continue engagement with BC Soccer to address areas identified in the BC SPL Implementation Plan for future considerations in 2025 for 2026 entry into BC SPL. 24/2024

CARRIED

MOTION: To approve North Shore Girls SC for entry into the BC SPL, commencing September 2025 with one female and one male team solely in the youngest age group and add one age group per year until a full complement of teams are populated into all age groups. 25/2024

DEFEATED

ACTION #15: CEO to communicate with each organization on the outcome of the decisions. This includes reaffirming the identified gaps to be rectified for future consideration.

c) Facility Development (Strategic Plan link – 3.4)

Follow up meeting held with City of Port Coquitlam and Draft Contribution and License Agreements received from BC Soccer Legal Counsel. Shared with City of Port Coquitlam for review. The listing agreement for sale of Lougheed Hwy Office expires on June 30th. No offers to date.

d) Board & Staff ongoing education and training (Strategic Plan link – 1.1 & 3.1)

Updated 2024 Board Matrix completed, recommendations from Nominations Committee submitted to Board for consideration at the June 8th meeting. Included in the Nominations Committee Report

ACTION #16: Board Members to fulfill course requirements, if outstanding.

e) Professional Soccer Alignment/Strategy (Strategic Plan link – 3.5)

Initial contact with Northern Super League to establish commercial relationship.

f) League1 BC (Strategic Plan link 4.4)

Expansion for 2025 submitted to the L1BC Board for decision in June 2024

Inter-Provincial Championships confirmed to be held in Hamilton, ON. League1 Alberta representative to be included. Vancouver Whitecaps League1 BC team to represent Canada at the Concacaf Womens Champions Cup in August 2024

g) Policy Review and Rules & Regulations (Strategic Plan link – 3.2)

All policies and rules review completed and shared via the Governance & Membership Committee Report.

Request from the Board to explore options for the review and approval of policies to be completed across different timelines to ensure viable and effective review.

h) 2025+ Strategic Plan Working Group

“Strategic Plan Working Group” led by CEO will design new Strategic Plan and liaise with Board of Directors on the development, progress and communication of the plan

ACTION #17: Board Members to declare interest to be a part of the Working Group by June 14th, 2024

i) Legal and Investigative Updates (outside of judicial)

MOTION: To go into camera.

26/2024

CARRIED

MOTION: To come out of camera.

27/2024

CARRIED

j) Compliance

All submissions are up to date with all governing bodies. BC Soccer recognized for second year in a row by ViaSport with the higher level of designation within the "ViaSport Designation Program" Gaming Application submitted on May 10th, 2024.

7. BC Soccer Rules and Regulations Dispensation Requests

None

8. Proposed new BC Soccer Operational Structure

MOTION: To go into camera.

28/2024

CARRIED

MOTION: To come out of camera.

29/2024

Motion: To approve BC Soccer Operational Structure presented by the CEO for implementation by July 15th.

CARRIED

MOTION: To go into camera.

30/2024

CARRIED

MOTION: To come out of camera.

31/2024

9. Standing Committee Updates and Discussion Items

10. Finance, Audit and Risk Committee

Review of the Finance and Registration report and forecasting in the coming year. Approval of the Board on the revised budget for the upcoming 2024-2025 fiscal year. The Board reviewed the presentation prepared with details on the breakdown of revenue, costs and the forecast of membership dues. The information shared included breakdown of revenue and expenses, the historical analysis of membership dues and the operational demands for the organization.

Review of the Proposed 2025-2026 Membership Dues in consideration of the increased Canada Soccer player levy approved at the most recent Canada Soccer AMM. \$4 increase from Canada Soccer effective January 2025. Finance, Audit and Risk also considered the overall cost analysis conducted that identified the necessary increase to cover BC Soccer operations and proposes a \$7 dollar per player increase to Membership Dues.

A Member Organization Forum will be held on June 27th to discuss the impact of membership dues increase and the importance of such adjustment. A value proposition document, under development, will highlight the distribution of funds across programs and services operated by BC Soccer.

Motion: To establish a membership due increase of 7 dollars per player, \$4 from Canada Soccer and \$3 for BC Soccer for approval by the Voting Members at the 2024 Annual General Meeting **32/2024**

CARRIED

11. Governance & Membership Committee

Review of Governance Policies and Rules and Regulations reviewed by the Governance & Membership Committee. Consensus to require future policies to be more succinct and provide better clarity on compliance. Details to be supported by procedures.

MOTION: To Approve Governance Policies and Procedures **33/2024**

CARRIED

Motion to Approved 2024 Rules and Regulations **34/2024**

CARRIED

12. Nominations Committee

Report covered in the presentation from Committee Chair. Item 5 on the agenda.

Other

13. Board Regional Liaison Updates

Limited engagement from some members, no major reports since last meeting.

14. New Business / Any Other Business

Scholarship outcomes are to be shared with the Board once decisions are finalized.

15. Upcoming Meetings (subject to change)

- September 7, 2024 (in-person, BC Soccer Office)
- October 15, 2024 (virtual)
- November 1, 2024 (in-person, AGM weekend)
- November 2, 2024 (AGM)

16. Adjournment

- 1:27pm

ACTION SUMMARY:

#	Who?	What?
12	Board of Directors	To review Canadian Sport Governance Code to help guide decision on the Board composition, recruitment and succession strategy
13	President, Vice-President and CEO	Act on the succession plan recommended by the Nominations Committee. Communication to be issued to membership outlining succession planning.
14	CEO	Request the Nominations Committee for recommendations on bylaw amendments to improve guidance on succession planning.
15	CEO	To communicate with each organization on the outcome of the decisions regarding participation in the BCSPL. This includes reaffirming the

