



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday April 10, 2021 9:00 am

VIDEO/CONFERENCE CALL

1. Call to Order/Roll Call 9:05 am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby, Don Moslin, Deb Pudek, Ralph Luongo, Leanna Napolitano (departed 10:35am), Don Dancey, Landon Ling, Francisco Rubio (joined at 10am), Peter Lonergan, John Charlton, John O'Flynn, and Jason Elligott (Executive Director).

Regrets: Melissa Tancredi

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the March 6, 2021 Board meeting and committee meeting minutes (by consent) 22/2021*

CARRIED

*these numbers document the motion number during the calendar year for ease of referencing.

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings

None

5. President's Report/Update and Executive Director Report/Update

The President provided a verbal update which included:

- Advising that Canada Soccer's AMM is taking place virtually on May 1, 2021 with a Special Meeting taking place on April 30, 2021 to discuss bylaw amendments.
- Noting that Charlie Cuzzetto, the Canada Soccer Board Member for the BC/Yukon region is seeking re-election for what would be his final term. There are also two other candidates seeking election in this role. The candidate packages will be shared with the Board Members for their review and feedback into the President.
- Advising that Charmaine Crooks is Canada Soccer VP.
- Advising of the work done by the President and Executive Director on the Governance Framework and Policy Framework with the plan to have these, along with a 1 page document on the Governance/Membership Structure and another stating the member valuable proposition to bring to the board for review and approval (with the Governance Chair and Committee engaged prior to).
- Advising that we are still reviewing the proposal for a sport law presentation designed to support volunteer boards and board members with their role and oversight of employees.
- Advising that the North Shore Girls Soccer Club had reached out for information to support the work they are doing with strategic planning. It was stated that the President, Executive Director and Board Regional Liaison will support this work.
- Advising that the BC Wrestling President has initiated a forum for the BC PSO President to sharing information from a strategic perspective across all sport. The first meeting is taking place next week,
- Advising that a condensed version of the 2024 Strategic Plan is being considered to help with communicating to the members.
- A request to the board members to provide their thoughts on the format and layout of the AGM, which we are planning for in-person in November.

The Executive Director presented a summary of the March 2021 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- Human Resources:
 - o Director of Operations recruitment update
 - o Discipline Assistant (p/t role) recruitment update
 - o Contract Female Development Lead update
- Return to Play:
 - o Status quo with adult soccer suspended and youth activity moved back to Phase 1 distance training with restriction on team travel.
 - o Ongoing and regular discussions continue to occur with ViaSport who are presenting options to get back to play to the BC Health Authority. Update was provided on the Executive Director and President meeting with ViaSport and the letter the association submitted to the PHO directly.
- The projection to year end financials was discussed and the work on how reallocations could look within the budget. It was stated that next steps would be under the Finance Committee to review and approve prior to bringing to the board for consideration.

- An update on the Facility Development Project was provided noting the letters of support that the association is gathering.
- Legal and Investigative Updates (outside of judicial)

MOTION: To go into camera. 23/2021

CARRIED

MOTION: To come out of camera. 24/2021

CARRIED

6. Rules and Regulations Dispensation Requests

The request for dispensation from Rule 5.u (the requirement for ID cards) received from the chair of the Spring Cascadia League was discussed.

MOTION: To approve the dispensation request as presented. 25/2021

CARRIED

ACTION #1: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming dispensation approval.

Standing Committee Updates and Discussion Items

7. Finance & Audit Committee

The VP Finance spoke to the February 2021 summary and detailed financial statements, committee chair/staff liaison report and March 2021 updated registration report (circulated prior to the meeting). Overall, it was noted that the association continues to be in a good financial position, even under the challenging circumstances.

The projection to year end was further discussed and it was noted that a main item will be a refund or credit to members based on the impacts of COVID-19 and the health office restrictions on soccer. It was stated that the adults have been impacted more than the youth which will be reflected in the percentage calculation that is being reviewed by the Finance Committee, however, it was also stated that soccer activity did occur thus there are hard costs associated that must be covered. As noted in the Executive Director Report, the next steps would be under the Finance Committee to review and approve prior to bringing to the board for consideration with the target Board approval at the May 2021 meeting.

With the current situation on the facility project, the Executive Director reminded the board of \$1,000,000 building/facility restriction, that was originally motioned at the March 30, 2016 board

meeting and restricted at the March 6, 2021 board meeting. This restriction assists with the association's Gaming Application and noted it must be used within 5 years to not negatively impact the association's gaming application moving forward. It was noted that the motions from the recent AGM will support the discussions with the Gaming Branch on the work done to date to push the facility development initiative forward.

8. Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o None

A reminder was provided that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board's consideration:
 - o Surrey Let's play Association (Non-Profit Organization)

MOTION: To approve the Surrey Let's Play Association as Associate Members in the specified category. 26/2021

CARRIED

ACTION #2: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer, while taking into consideration the current suspension of soccer activity.

- Advising that another Associate Member application had been received and reviewed by the committee, which was returned to the applicant for further details.
- Advising of the joint discussions that are occurring with the Governance Committee Chair and the various members regarding the merging of districts and new club member applications.

9. Governance Committee

The Committee Chair provided a verbal update on the numerous and positive discussions that are occurring with the members in the outlying areas (North, Thompson/Central Okanagan, North East and Kootenays/Cariboo) specifically regarding the for-profit inclusion discussions resulting out of the amendments to BC Soccer bylaws at the November 2020 AGM.

It was specifically stated that the Thompson/Central Okanagan district member discussions are going very well and in some other areas the discussions need some more support from BC Soccer.

10. Nominations Committee

The President advised that the Chair, Kjeld Brodsgaard is working to populate the committee members and that the staff liaison will be Gabriel Assis, BC Soccer's new Director of Operations.

11. Risk Management Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Update on Criminal Record Checks: advising that communication and instructions (via e-mail or letter), have been sent out to individuals who have recently joined the organization, and to any individual whose Vulnerable Sector Check/Enhanced Police Information Check is to expire. It was reaffirmed that only those directors, volunteers or employees who have met the Criminal Record Check, Vulnerable Sector Check or Enhanced Police Information Check requirements may participate in their role/activity as determined by BC Soccer.

The topic of Risk Management Framework and Registry was discussed, and it was noted that this is and will be a focus moving forward and will be a part of the new Director of Operations role.

Independent

12. Judicial

The Judicial Chair Report was circulated prior to the meeting which included updates on the number of complaints received, discipline/appeal/protest activity and where they are current at from a process perspective.

MOTION: To go into camera. 27/2021

CARRIED

MOTION: To come out of camera. 28/2021

CARRIED

Board Chaired Operational Committee Updates and Discussion Items

13. Adult Competitions

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

ACTION #4: Executive Director (or designate) to ensure appropriate correspondence is sent to the youth members and Youth Competitions Committee confirming the updated rules, along with updating the website.

- Advising that the Committee approved the updated Interior Playdown Rules & Regulations, with the amendments mostly consisted of housekeeping its being:
 - o removing items that applied on to Provincial Championships,
 - o condensing document due to repetition,
 - o updating document to reflect current practices,
 - o updating the Judicial section to reflect current BC Soccer practices.

MOTION: To approve the Youth Interior Playdown Rules & Regulations as presented and circulated prior to the meeting. 31/2021

CARRIED

ACTION #5: Executive Director (or designate) to ensure appropriate correspondence is sent to the youth members and Youth Competitions Committee confirming the updated rules, along with updating the website (if needed).

The board member who is a member of Canada Soccer's Competitions Committee advised that the April meeting had been delayed until May 19 and stated that hopefully at that meeting, a decision would be made on the 2021 National Championships. It was also stated that if the competitions proceed in 2021, that the Adults would be held in Surrey with Surrey FC as the host. The same location and host were also confirmed for 2022 for the U17 age group and again in 2023 for the Adults.

16. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Within the North Shore Youth Soccer Association, the discussion regarding the Faly Academy membership application, changes to the TD and one other staff with the NS Girls Soccer Club, and ongoing discussion with the NV City and NV District on the field application process.
- Within the Northern region, the work Prince George Youth Soccer Association has done to create a separate district and the communication out to the other district members. It was also stated that the VP Youth has had discussions with Williams Lake and Quesnel regarding their involvement.
- Within the Kootenays region, the members are pleased to hear from BC Soccer outside of when submissions are required.
- It was stated that Alouette District is looking to dissolve with the Tri Cities and Fraser Valley districts looking to support the three clubs by bring them under their membership.
- Within the Island region, positive comments were shared specifically about Rob Csabai on his correspondence with the Upper Island Chair regarding concerns around the coaching clinic program. It was also stated that the region is discussion possible changes to the playing

structure that may impact participation (or not) in lower levels of the Provincial Championships. It was also noted that the districts are in the process of determining the new club membership applications process, which is a bit contentious due to the historical club boundaries, especially in the Lower Island.

17. New Business / Any Other Business

Those that participated in the Sport BC virtual Athlete of the Year event spoke positively about it and there was also mention of the work done by BC Soccer within the Diversity and Inclusion areas, which should be considered in the future for those involved to be nominated to receive this recognition.

There was some discussion around meetings and more information, not holding meetings the same night or two meetings in a row and also how Board members might know about members AGMs.

The Governance Chair was reminded by the President of the documentation to be completed on the role of a BC Soccer Board Members when attending member's AGM, as well as ensuring all parties are aware of same before attending.

18. Next Meetings (subject to change)

- May 15, 2021 (changed from May 22, 2021)
- June 26, 2021
- September 11, 2021
- October 2, 2021
- November 5, 2021 (evening pre-AGM)
- November 6, 2021 – AGM

19. Adjournment

- 11:00 am

