



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday April 22, 2023, 9am

VIDEO/CONFERENCE CALL

1. Call to Order/Roll Call 9:04 am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby, Don Dancey, Don Moslin, Ralph Luongo, Andrea Benton, Peter Lonergan, Deb Pudek, Fraser Sim, Francisco Rubio, John Charlton, Tamara Van den Brink, John O'Flynn, and Jason Elligott (Executive Director).

Guests: N/A

Regrets: N/A

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the February 4, 2023, and February 27, 2023, Board meetings and committee meeting minutes (by consent) 12/2023*

CARRIED

*These numbers document the motion number during the calendar year for ease of referencing.

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings.

The below motions formally document the e-mail votes facilitated on February 15, 2023, February 17, 2023, and March 30, 2023.

MOTION: To approve the Inter District Youth League Application renewal from the Thompson Okanagan Youth Soccer League and rules as circulated. **13/2023**

CARRIED

ACTION#1: Executive Director (or designate) to advise the inter district league representatives.

MOTION: To approve the Inter District Youth League Application renewal from the Ultimate Summer Soccer League (USSL) and rules as circulated. **14/2023**

CARRIED

ACTION#2: Executive Director (or designate) to advise the inter district league representatives.

MOTION: To approve the proposed bylaw amendments to implement the updates to the board structure and composition. **15/2023**

CARRIED

ACTION#3: Executive Director (or designate) to circulate to the members in compliance with the timelines in the bylaws.

5. President's Report/Update and Executive Director Report/Update

The President provided a verbal report providing updates on several areas including:

- Discussing the March Member Forum and the desire to ensure that members are bringing forward items and concerns and for the association to be mindful to not be all top down as there is the need to ensure healthy balance between top down and bottom-up items being raised and discussed.
- Noting attendance and importance of attending games in the community, including the recent Canadian Championship League 1 BC Rovers match against CPL Valor and the historic win which is great for soccer in BC. It was noted that CPL's Pacific FC won against Calvary and therefore the next match for Rovers will be against Pacific FC in May 2023.
- Advising of meeting with Joe Basic to present the BC Soccer President's award and it was stated that he is in good health.
- Advising of the meeting with Diana Matheson from Project 8 and it was a good discussion and there will be more information forthcoming once membership is obtained with Canada Soccer.
- The Special General Meeting was touched on and the importance of ensuring the members attend.
- Stating that there has been a lot of discussion in the PTSO Presidents Forums, including the upcoming Canada Soccer AMM in May in New Brunswick.

MOTION: To go into camera. 16/2023

CARRIED

MOTION: To come out of camera. 17/2023

CARRIED

The Executive Director presented a summary of the February 2023 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- High Level Strategic Plan Update (a full update report was circulated prior to the meeting):
 - o Operational Efficiency Review Project Status Update (Strategic Plan link – 3.1, 3.2, & 3.3)
 - Committee related recommendations implemented.
 - “BC Soccer Board of Director Composition Review and Action Plan” being implemented with SGM scheduled for May 31, 2023.
 - Working to establish working relationship with the Indigenous Long-Term Participant Development Pathway, Aboriginal Coaching Modules, and other impactful programs. (Strategic Plan link – 1.2 & 1.3).
 - Two-day workshop planned with I-SPARC and Sport for Life in June to develop Action Plan to support ILTPD Implementation for soccer in BC.
 - o Club Licensing (Strategic Plan link – 2.5)
 - Entering support period for clubs outside the lower mainland.
 - o Exploring Regional Membership and/or Delivery Model (Strategic Plan link – 2.1 & 2.4)
 - Facilitated workshop at the AGM to gather initial thoughts on current state.
 - o Facility Development (Strategic Plan link – 3.4)
 - Still waiting on Port Coquitlam staff regarding the draft Contribution, License Agreement, and Project Charter document. Once finalized, these will be brought to the board for review and acceptance.
 - o Board & Staff ongoing education and training (Strategic Plan link – 1.1 & 3.1)
 - Topics covered: safe sport, diversity, and inclusion, etc.
 - Specific communication initially circulated on Dec 1, 2021, related to online training/education. Provided to new board member.
 - In accordance with the DEI Plan, the second part of the Intro to Inclusion training from Inclusion Incorporated occurred on June 24.
 - Planned in-person Governance Workshop on September 30, 2023, in the afternoon after the board meeting.
 - o Professional Soccer Alignment/Strategy (Strategic Plan link – 3.5)
 - Various meetings have occurred with Whitecaps FC to explore the best way to document a meaningful partnership.
 - o League 1 BC (Strategic Plan link 4.4)
 - Transfer of License Agreement re: Unity FC.
 - o Information Technology (Strategic Plan link – 4.2)
 - New corporate website launched!
 - Soccer Registry: up and running with members using for player reporting.

- Technical Development Related (Strategic Plan link – 5.6)
 - The Technical Service Plan was announced on April 4, 2023.
- Policy Review.....and Rules & Regulations (Strategic Plan link – 3.2)
 - Much work has been done in this area over the last 3-4 months.
 - Reminder that the annual review in line with Policy Framework will see the June 2023 Board Meeting heavy in this area.
- Member and Public Survey (Strategic Plan link – 2.4)
 - The Annual Membership Survey and Public Survey is scheduled for the end of May 2023.
 - As part of this, we are using this to gather insight into previous benchmarks in service and response times, along with input and feedback for the next Strategic Plan.

- Nominations Committee Chair recommendation was brought forward and discussed.

MOTION: To approve Jacquelyn Novak Nayyar as BC Soccer’s Nomination Committee Chair commencing May 1, 2023, until November 30, 2025. 18/2023

CARRIED

ACTION#4: Executive Director (or designate) to action accordingly.

- Legal and Investigative Updates (outside of judicial)

MOTION: To go into camera. 19/2023

CARRIED

MOTION: To come out of camera. 20/2023

CARRIED

- Compliance

- N/A

- Human Resources:

- Confirmed new employees: N/A
- Employees departing: N/A
- Secured the following new contractors: N/A
- Contractor term ending and renewed (or not): N/A
- Current positions reviewing candidates:
 - No longer accepting application per the e-mail of April 5th. Hagen Harold and Alin Ruch’s roles within the referee program have been expanded.
 - Executive and Strategic Project Assistant

- Onboarding of new BC Soccer personnel is currently ongoing.
- Canada Soccer & Provincial Activity
 - Various staff and board representatives attended meetings with Canada Soccer and the other PTSOs in Ottawa in mid-February.
 - Various staff and board representatives attended the Ontario Soccer Summit.
 - Canada Soccer is planning for a new competition for those provinces that operate standard based youth leagues (BC, Alberta, Ontario and Quebec). Target is to be introduced in 2024 and will be held in August. More details are still to be finalized and communicated.
- A brief overview was provided of BC Soccer's relationship with Canada Soccer Business, the Representation Agreement, and the League 1 BC MOU.
- Competitions
 - Informed BC Games that the Provincial Advisor for soccer moving forward will be Gabriel Assis, Director of Soccer Operations and BC Soccer Competitions Committee Chair. Huge thanks to Don Moslin for fulfilling this role for the last number of years.
 - The Canada Soccer Competitions Committee representative provided an updated noting:
 - That Saskatchewan will host the 2023 Adult Westerns.
 - C Licensing coach certification will be required for nationals moving forward, which we are waiting on written confirmation.
 - The BC Soccer Board Director that attended Canada Soccer Futsal Nationals provided an update stating it was great to attend and represent the association where we had teams attending for the first time. It was noted that there were good connections made and generally futsal is on an upward trend. It was stated that we are focusing on this overall from the technical and competitions perspective.
- BC Soccer Annual General Meeting weekend confirmed for November 3-5, 2023, at the Pinnacle Hotel Harbourfront in Vancouver.
- Competitions Committee Update
 - What's new:
 - New Committee Members onboarded on March 9th.
 - Role and Expectations of the Committee outlined to all members.
 - Adult Competitions are underway.
 - All teams properly registered, vetted and onboarded into Competitions Management System
 - Schedules and brackets posted on BC Soccer website and amplified via social media weekly.
 - What is next:
 - Committee to Review 2023 Adult Provincial Championship at the next meeting. Target date: May 25th

- Adult Championships Finals scheduled for April 29/30 at Burnaby Lake West
- Soccer Development Committee Update
 - What's new:
 - New Committee Members onboarded on March 21st.
 - Role and Expectations of the Committee outlined to all members.
 - Provided overview of Soccer Development Programs and Services
 - Areas of focus for future meetings were also shared that included:
 - Small Sided Technical Standards
 - Safety Items
 - Coach Certification
 - Technical Service
 - Futsal

6. BC Soccer Rules and Regulations Dispensation Requests

None

Standing Committee Updates and Discussion Items

7. Finance & Audit Committee

The Committee Chair spoke to the committee chair/staff liaison report, finance dashboard which provides a Financial Statement Summary for the year to the end of February 2023, along with the registration dashboard which provides a player registration update (circulated prior to the meeting). Overall, it was noted that the association continues to be in a good financial position and player registration has been stronger than planned, which is positive.

The Committee Vice Chair and Risk Management Officer spoke to the Risk Management Policy (no updates), updated Risk Management Procedures, and the updates Risk Registry. It was stated that the update procedures outline that the Risk Registry is available to be review at any time by Board Directors and will be formally reviewed by the Committee and Board four times per year, with the focus on the residual risk's categorized as "Major" or "Extreme". It was also noted that Reputational Risk will be a focus moving forward.

With the current situation on the facility project, the Executive Director reminded the board, of \$1,000,000 building/facility restriction, that was originally motioned at the March 30, 2016, board meeting and re-restricted at the March 6, 2021, board meeting. This restriction assists with the association's Gaming Application, and it was noted that it must be used within 5 years to not negatively impact the association's gaming application moving forward. It was noted that the motions from the 2020 AGM support the discussions with the Gaming Branch on the work done to date to push the facility development initiative forward.

Governance & Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following Youth Inter-District Leagues have received their renewal:
 - Thompson Okanagan Youth Soccer League
 - Ultimate Summer Soccer League
- Advising that the following associate membership renewal applications have been received and approved by the committee chair:
 - Adult League- Competitive Associate Membership Renewals
 - Prince George Soccer Association
 - Native Indian Friendship Association
 - Nelson Soccer Association
 - Knight Soccer League
 - Bulkley Valley Women's Soccer League
 - North Okanagan Soccer League (Mens)
 - Adult Performance Associate Membership Renewals
 - Nautsa'mawt FC
 - Rovers Football Club Ltd
 - Unity FC
 - Vancouver Whitecaps FC
 - Victoria Highlanders FC
 - Access to Soccer Associate Membership Renewals
 - Native Indian Friendship Association

A reminder was provided that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board's consideration:
 - None

8. Nominations Committee

No report was provided as the chair had not been confirmed yet.

Independent

9. Judicial

The independent ITP Sport Status Report was circulated prior to the meeting which included updates on the number of complaints received, discipline/appeal/protest activity and where they are current at from a process perspective. It was noted that the report has improved, which was appreciated.

The topic of club application to youth districts was discussed at length due to various decisions at the district level regarding membership which has led to appeals. The topic of BC Soccer reviewing applications in the first instance against the set criteria was discussed.

Other

10. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Planned attendance as numerous member AGMs that are coming up.
- Attendance are numerous and various matches in the community including league play, league cup finals, Provincial Cup, semi-pro and CPL exhibition, and the Canadian Championships.
- Raising a concern that one member brought forward regarding the potential length of a discipline sanction for those organizations that have a shorter season.
- Comments regarding whether the association could provide more financial support to teams attending Nationals were brought up. It was stated that this is being reviewed but most likely won't be there for the current year.
- Reporting that the administrator for the Northern Interior District is only working for the district and no longer has roles with any local clubs in that district.
- Reporting that one member organization has expressed concerns regarding the financial viability in the years ahead, which more details were asked to be brought forward so BC Soccer can support them as they work through things.
- Advising that one member organization's board has recently received a letter for the clubs expressing concern. It was stated that the concern is not known but it may raise up to the BC Soccer level so information will be shared, if needed, in due course.

The President:

- Reminded everyone that the Regional Liaison Program does not need to be only for formal communications and encouraged informal engagements and check ins to see how the member organizations in the region are doing on an ongoing basis and not just when changes are happening.
- Reminded everyone about the June Board Meeting taking place in Kamloops where there will be meetings with members and support of the local League 1 BC games taking place.

11. New Business / Any Other Business

None.

12. Next Meetings (subject to change)

- June 10, 2023 (in-person, Kamloops)
- September 30, 2023 (in-person, Governance Workshop, and WFC match)
- October 5, 2023 (virtual)
- November 3, 2023 (in-person, AGM weekend)

- November 4, 2023 (AGM)

13. Adjournment

- 11:20 am

ACTION SUMMARY:

| # | Who? | What? |
|---|----------------------------------|---|
| 1 | Executive Director (or delegate) | Executive Director (or designate) to advise the inter district league representatives. |
| 2 | Executive Director (or delegate) | Executive Director (or designate) to advise the inter district league representatives. |
| 3 | Executive Director (or delegate) | Executive Director (or designate) to circulate to the members in compliance with the timelines in the bylaws. |
| 4 | Executive Director (or delegate) | Executive Director (or designate) to action accordingly. |

Approved by:

Name (please print) Signature Date

Name (please print) Signature Date

*Approved at the following BC Soccer Board Meeting, signed copy in BC Soccer office.