



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday September 11, 2021 9:00 am

Executive Suites Hotel Burnaby

1. Call to Order/Roll Call 9:03 am

Present: Gayle Statton (Chair), Carlos Grosso, Chris Appleby, Don Moslin, Deb Pudek (departed at 12:30pm), Ralph Luongo, Melissa Tancredi, Leanna Napolitano, Landon Ling, Francisco Rubio, John Charlton, John O'Flynn, and Jason Elligott (Executive Director).

Regrets: Peter Lonergan and Don Dancey

Guest: Gabriel Assis, Director of Operations (departed at 10:30am)

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the June 26, 2021 Board meeting and committee meeting minutes (by consent) 57/2021*

CARRIED

*these numbers document the motion number during the calendar year for ease of referencing.

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings

The below motion formally documents the e-mail votes facilitated on August 23, 2021 and August 30, 2021.

MOTION: To approve Vancouver Youth Soccer Association's dispensation request to Rule 18 – Youth Player Zoning. 58/2021

CARRIED

ACTION #1: Executive Director (or designate) to ensure communication confirming approval is sent to the member.

MOTION: To approve Tri Cities Youth Soccer Association's dispensation request to Rule 18 – Youth Player Zoning. 59/2021

CARRIED

ACTION #2: Executive Director (or designate) to ensure communication confirming approval is sent to the member.

5. President's Report/Update and Executive Director Report/Update

The President provided a verbal update which included:

- Thanking the Governance and Membership Committee Chairs for all the work being done on the membership inclusion.
- Advising of the discussion and working being done with Canada Soccer regarding the BC Soccer voting structure and CSA's principles of good governance.
- More formalized development on the Executive Director annual review process.
- Advising of the ongoing discussions regarding the various pandemic restriction from the BC government and restarting BC Soccer's stance of following the direction from ViaSport.
- Commenting on the intent of establishing an Executive Advisory Working Group.

MOTION: To approve Executive Advisory Working Group Terms of Reference presented and circulate prior to the meeting. 60/2021

CARRIED

ACTION #3: President and Executive Director (or designate) to action accordingly.

The Executive Director presented a summary of the September 2021 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- Human Resources:
 - o Updating on recent resignation and staff members moving on.
 - o Current employee and contract position being recruiter for.
 - o Communicable Disease Plan was provided in accordance with WorkSafe BC.
- Return to Play activity and status.
- Confirming of Gaming Grant and Amateur Sport League Fund Application was provided.
- Upper and Lower Island confirming of withdraw from Coastal Cup.
- League 1 BC update on next steps

- Participation in the BC Sport Sector 'ask' for an additional \$12 million investment over the next three years into sport to support safe sport. Presented to the BC Finance Committee on September 1, 2021.
- On a one-time basis, amended process to support referees to renew their registration status to ensure matches have referees in the short-term which enables them to sign up for the newly introduced 2021-22 Refresher Clinic that is currently being offered.
- Vancouver Island Soccer League is being inducted into the Greater Victoria Sports Hall of Fame. The Hall approached BC Soccer to be the induction sponsor which we have happily agreed to.
- The drafted Governance and Policy Framework documents circulated prior to the meeting were discussed.

MOTION: To approve the Governance and Policy Framework documents as drafted and circulated prior to the meeting. 61/2021

CARRIED

ACTION #4: Executive Director (or designate) to circulate to the board and staff and commence implementation

- Legal and Investigative Updates (outside of judicial)

MOTION: To go into camera. 62/2021

CARRIED

MOTION: To come out of camera. 63/2021

CARRIED

6. Director of Operations Report/Update

The Director of Operations provided an in-depth presentation on the member services department activity covering member services, competitions, club licensing, grants program and diversity/equity/inclusion with specific updates related to the 2024 Strategic objectives and deliverables tracking.

7. Rules and Regulations Dispensation Requests

As noted under agenda item 4.

ACTION #5: Executive Director (or designate) to ensure appropriate correspondence is sent to the BCCSL confirming league sanctioning from BC Soccer.

- Advising that the committee reviewed and approved the 2021 AGM Amendments Package, circulated prior to the meeting. The package was discussed at length, with specific concerns being raised with bylaw amendment #3 and #6, which required further clarification.

MOTION: To approve the 2021 proposed bylaw amendments (excluding Bylaw amendment #3 and #6, rule ratifications, and proposed rule amendments as presented and discussed.
67/2021

CARRIED

ACTION #6: Executive Director to discussion bylaw amendment #3 and #6 with the Director of Operations and the Executive Director (or designate) to coordinate circulation of 2021 proposed amendments package to the membership on per the timelines within BC Soccer's bylaws.

10. Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o BC Government Employees Co-ed Soccer Society (Adult League)
 - o British Columbia Soccer Referees Association (Fraternal Organization)
 - o Croatia SC (Non-Profit Organization)
 - o Epic Sport Management (Other)
 - o Faly Academy (For-Profit Organization)
 - o Field Art Soccer Association (Non-Profit Organization)
 - o GN Sporting Club (Non-Profit Organization)
 - o Hope and Health for Life Society (Non-Profit Organization)
 - o Kamloops Youth Soccer Association (Adult League)
 - o Kelowna Women's Soccer League (Adult League)
 - o Knight Soccer League (Adult League)
 - o NIFA Society (Other)
 - o Northern United FC (Non-Profit Organization)
 - o North Okanagan Soccer League (Adult League)
 - o North Okanagan Women's Soccer Association (Adult League)
 - o PACWEST (Multi-Sport Organization)
 - o Shuswap Women's Recreational Soccer Association (Adult League)
 - o TSS FC (For-Profit Organization)
 - o Victoria Highlanders (Other - League1 BC)
 - o VIP Sports (For-Profit Organization)

- Soccer Quest Kamloops Inc. (For-Profit Organization)
- SX International Cup (Short-Term Event)
- Thompson Rivers University (Post-Secondary Institution)
- University of Northern BC (Post-Secondary Institution)
- University of Victoria (Post-Secondary Institution)

A reminder was provided that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board’s consideration:
 - Altitude FC (Other – League1 BC)
 - Rivers FC (Other – League1 BC)
 - Unity FC (formerly Saints FC) (Other – League1 BC)
 - SEFA (For-Profit Organization)
 - TSS Football Club Inc. (Other – League1 BC)
 - Vancouver Whitecaps FC (Other – League1 BC)
 - Varsity FC (Other – League1 BC)

It was noted that all League1 License Holders have signed licensing agreements outlining their obligations to assume financial responsibilities for home venue costs and hosting, compliance to BC Soccer Governing Documents and League1 Standards, and payment of performance bond and league fees.

It was noted that the Highlanders will also participate in League 1 BC, however already had associate membership status.

MOTION: To approve Altitude FC, Rivers FC, Unity FC, SEFA, TSS Football Club Inc., Vancouver Whitecaps FC, and Varsity FC associate membership in the specified category.

68/2021

CARRIED

ACTION #7: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer, while taking into consideration the current suspension of soccer activity.

- Advising that in consultation with the Governance Committee, the Membership Committee (per 3.2.b of the bylaws) completed the review of the following active full member applications in the Youth District category and has determined alignment with the mission, vision, values and objectives of BC Soccer. Per bylaw 3.2.c, the Membership Committee is providing to the board for review and approval.
 - Cariboo Youth Soccer Association (Youth District)

It was noted that upon approval of Cariboo Youth Soccer Association as a Full Member Youth District, the following organizations will cease to be active full members of BC Soccer in the Youth District category and will become member clubs of Cariboo Youth Soccer Association:

- One Hundred Mile House Soccer Association
- Quesnel Youth Soccer Association
- Williams Lake Youth Soccer Association

○ Thompson Okanagan Youth Soccer Association (Youth District)

It was noted that upon approval of Thompson Okanagan Youth Soccer Association as a Full Member Youth District, the following organizations will cease to be active full members of BC Soccer in the Youth District category and will become member clubs of Thompson Okanagan Youth Soccer Association:

- Kamloops Youth Soccer Association
- Merritt Youth Soccer Association
- North Okanagan Youth Soccer Association
- Revelstoke Youth Soccer Association
- Shuswap Youth Soccer Association
- Pinnacles FC

- It was further stated that upon approval of the above Full Membership Applications, Cariboo Youth Soccer Association and Thompson Okanagan Youth Soccer Association will become active full members of BC Soccer in the Youth District category. Players registered with the member clubs of the new Youth Districts will be assigned to the Youth District Association by BC Soccer (Bylaw 13.2.b).

MOTION: To approve Cariboo Youth Soccer Association’s Full Membership application becoming an active member of BC Soccer in the Youth District category and assigning the same geographical boundaries as with the now member clubs of said district in accordance with BC Soccer Bylaws 14.2.a. 69/2021

CARRIED

MOTION: To assign all players from One Hundred Mile House Soccer Association, Quesnel Youth Soccer Association, Williams Lake Youth Soccer Association registered for the 2020/2021 season to Cariboo Youth Soccer Association for the purpose of delegate voting at the 2021 Annual General Meeting in accordance with BC Soccer Bylaws 13.2:

13.2 Delegate Voting.

(b) Youth District Associations. Each active Youth District Association having fewer than 400 Registered Players, including players assigned to the Youth District Association by the Society, shall be eligible to cast one vote at the annual general meeting. Youth District Associations with more than 400 Registered Players shall be

permitted one vote for the first 400 Registered Players and one vote for each additional 400 Registered Players registered in the Society's most recent completed fiscal year

70/2021

CARRIED

ACTION #8: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming membership with BC Soccer and also the resigning members.

MOTION: To approve Thompson Okanagan Youth Soccer Association's Full Membership application becoming an active member of BC Soccer in the Youth District category and assigning the same geographical boundaries as with the now member clubs of said district in accordance with BC Soccer Bylaws 14.2.a. **71/2021**

CARRIED

MOTION: To assign all players from Kamloops Youth Soccer Association, Merritt Youth Soccer Association, North Okanagan Youth Soccer Association, Revelstoke Youth Soccer Association, Shuswap Youth Soccer Association, Pinnacles FC registered for the 2020/2021 season to Thompson Okanagan Youth Soccer Association for the purpose of delegate voting at the 2021 Annual General Meeting in accordance with BC Soccer Bylaws 13.2:

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72/2021

CARRIED

ACTION #9: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming membership with BC Soccer and also the resigning members.

- It was also stated that the discussion with the members in the north and Kootenays are going well to establish similar districts to support the requisite changes associated with membership inclusion.

- Advising that the Membership Committee has received New Club Membership Applications from the following Youth Districts:
 - o Burnaby District Youth Soccer Association
 - o Cariboo Youth Soccer Association
 - o Central Okanagan Youth Soccer Association
 - o Fraser Valley Youth Soccer Association
 - o Lower Island Soccer Association
 - o Northern Interior Youth Soccer Association
 - o North Shore Youth Soccer Association
 - o Richmond Soccer Association
 - o South Fraser District Association
 - o Thompson Okanagan Youth Soccer Association
 - o Tri-Cities Youth Soccer Association
 - o Upper Island Soccer Association
 - o Vancouver Youth Soccer Association

MOTION: To support the decision of the Membership Committee to approve the new club membership applications in consultation with the Governance Committee. 73/2021

CARRIED

ACTION #10: Executive Director (or designate) to ensure appropriate correspondence is sent to these member organizations confirming approval.

11. Risk Management Committee

The Committee Chair provided a verbal update, which included:

- Update on Criminal Record Checks: advising that communication and instructions (via e-mail or letter), have been sent out to individuals who have recently joined the organization, and to any individual whose Vulnerable Sector Check/Enhanced Police Information Check is to expire. It was reaffirmed that only those directors, volunteers or employees who have met the Criminal Record Check, Vulnerable Sector Check or Enhanced Police Information Check requirements may participate in their role/activity as determined by BC Soccer.

The topic of Risk Management Framework and Registry was discussed, and it was noted that this is and will be a focus moving forward.

12. Nominations Committee

The President spoke to the Nominations Committee Report received from the Chair, Kjeld Brodsgaard and circulated prior to the meeting, including:

- Advising that the First Vice President, Vice President Youth and three Directors are up for election at the 2021 AGM.

- Advising that all the board members have a role to play to ensure a good 'pipeline' of people want to join the board.
- Rob Lennox and Roger Barnes are members of the Nominations Committee.

The President noted that the Nominations Chair is currently recruiting for the November AGM and has discussed this with a few potential candidates.

Independent

13. Judicial

The Judicial Chair Report was circulated prior to the meeting which included updates on the number of complaints received, discipline/appeal/protest activity and where they are current at from a process perspective.

MOTION: To go into camera. 74/2021

CARRIED

MOTION: To come out of camera. 75/2021

CARRIED

Board Chaired Operational Committee Updates and Discussion Items

14. Adult Competitions

The Committee Chair provided a verbal update advising that there has been limited activity in this area. It was also stated of the recent discussions with the Lower Island Women's Soccer League and the Metro Women's Soccer League regarding the timing of the provincial championships and why.

15. Diversity and Inclusion

The Committee Chair provided a brief verbal update advising of the next committee meeting date and that there was been discussions with the Director of Operations regarding the Diversity and Inclusion Plan.

16. Youth Competitions

The Committee Chair provided a verbal update including:

- Confirming that Coastal FC is the A Cup host, and the tournament will occur June 30 – July 3
- Confirming Sport Tourism Burnaby is the Girls B Cup host, and the tournament will occur June 30 – July 3

- Confirming Kamloops Youth Soccer Association is the Boys B Cup host, and the tournament will occur July 7-10
- A Cup formatting is currently being finalized.
- MOU for the Coastal Cup with the BCCSL will cease.
- Work is being done on a wider Competitions Framework document to identify improvements and associated costs to support enhancement with all competitions.

17. Board Regional Liaison Updates

The board members provided various updates on the activity and discussions within the different member organizations, including:

- Fraser Valley YSA indicated that registration was trending upwards which is positive.
- North Shore Youth Soccer Association has a new Chair, Andrea Benton
- Attendance of the Lower Island Soccer Association virtual AGM occurred
- Some conflicts within some of the districts were touched on, internally with one district regarding the sharing of information and between a club member and their district.

18. New Business / Any Other Business

The President thanked everyone for attending and commented that it was great to see all in person once again.

19. Next Meetings (subject to change)

- October 2, 2021
- November 5, 2021 (evening pre-AGM)
- November 6, 2021 – AGM

20. Adjournment

- 1:20 pm

