



MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday October 2, 2021 9:00 am

VIDEO/CONFERENCE CALL

1. Call to Order/Roll Call 9:03 am

Present: Gayle Statton (Chair), Chris Appleby, Peter Lonergan, Don Dancey, Don Moslin, Deb Pudek, Ralph Luongo, Melissa Tancredi, Landon Ling, Francisco Rubio, John Charlton, John O'Flynn, and Jason Elligott (Executive Director).

Regrets: Leanna Napolitano and Carlos Grosso

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

The President opened the meeting by acknowledging September 30 as the National Day for Truth and Reconciliation. This day signifies the colonial legacy of residential schools, honours Indigenous survivors and is vital to an ongoing reconciliation process. Specific comments were made thanking the association for the front page article and the information shared on BC Soccer social media channels.

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the September 11, 2021 Board meeting and committee meeting minutes (by consent) 76/2021*

CARRIED

*these numbers document the motion number during the calendar year for ease of referencing.

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings

None.

5. President's Report/Update and Executive Director Report/Update

The President provided a verbal update which included:

- Advising of the Canada Soccer letter received regarding the current BC Soccer voting structure with specific expectations to address by the 2022 AGM. It was stated that a plan to address is being worked on.
- Advising of her attendance at the Columbus FC 70 year history book signing event, which was well attended by individuals in the soccer community in BC, including BC Soccer past Presidents Charlie Cuzzetto and Roger Barnes.

The Executive Director presented a summary of the September 2021 Executive Director Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- Human Resources:
 - o The hiring of Kyla Di Perna as the new Referee Programs Manager
 - o The challenges we are facing with hiring the Members Services Coordinator and the Judicial Case Manager.
 - o The Hybrid Return to Office Plan is in plan and commences the week of October 11.
- An update on the selection of the consultant to support the strategic plan driven work related to the RFP on Operational Effectiveness.
- Return to Play activity and status.
- Legal and Investigative Updates (outside of judicial)
 - o None

6. Rules and Regulations Dispensation Requests

None.

Standing Committee Updates and Discussion Items

7. Finance & Audit Committee

The VP Finance reminded all of the ongoing challenges with the phishing e-mails that we are receiving and advised again that BC Soccer does not operate this way and would never ask anyone to send funds or purchase gift cards. A reminder to be diligent when receiving any e-mails of this nature.

The VP Finance spoke to the committee chair/staff liaison report and the draft 2022-23 proposed budget and fee schedule circulated prior to the meeting. Overall, it was noted that the association continues to be in a good financial position, even under the challenging circumstances.

Questions regarding the League 1 BC fees and dollars allocated to support the 2024 Strategic Plan were spoken to.

MOTION: To approve 2022-23 12-month fiscal year budget and fee schedule as presented and for VP Finance to work with staff to circulate to membership in accordance with the bylaws for the 2021 AGM. **77/2021**

CARRIED

ACTION#1: Executive Director (or designate) to coordinate circulation 2022-23 12-month fiscal year budget and fee schedule to the membership in accordance with the bylaws for the 2021 AGM.

The VP Finance further spoke to the suggested plan to utilize the surplus from the fiscal year that ended July 31, 2021. It was noted that as of September 21, there is a surplus of approximately \$479,000. The surplus is primarily due to CEWS grants and referee clinic revenue that was not forecasted due to uncertainty surrounding COVID-19 restrictions and eligibility for CEWS.

The Finance Committee discuss and is recommending the Board approved the following items to be recorded in the financial statements which will reduce the surplus to approximately \$62,000:

- Providing grants to assist Interior/North/Kootenay Districts with costs association with merging previous districts (\$5,000 each for a total of \$25,000); and
- Providing further refunds \$4.50/player which totals approximately \$398,000.

MOTION: To approve a \$4.50 per player member credit and grants totaling up to \$25K to support the newly formed amalgamated districts to utilize the 2020-21 surplus. **78/2021**

CARRIED

ACTION#2: Executive Director (or designate) to communicate and action accordingly.

8. Governance Committee

The Committee Chair spoke to updated bylaw amendment #6 that was originally not support at the September 11, 2021 board meeting.

MOTION: To approve the updated bylaw amendment #6 circulated on September 21, 2021 and the updated accompanying policy) as presented and circulated prior to the meeting. **79/2021**

CARRIED

ACTION #3: Executive Director (or designate) to update the full Bylaw and Rule Amendments Package to include the board approved amendments and to coordinate circulation of 2021 proposed amendments package to the membership per the timelines within BC Soccer's bylaws.

9. Membership Committee

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Advising that the following associate membership renewal applications, including short term events, have been received and approved by the membership committee chair:
 - o Canada SCORES Vancouver (Non-Profit Organization)
 - o Coastal FC (Adult League)
 - o Premier Soccer Academy (For-Profit Organization)
 - o Simon Fraser University (Post-Secondary Institution)
 - o Supra Fitness and Sports (For-Profit Organization)
 - o Whitecaps FC (For-Profit Organization)

A reminder was provided that the board previously delegated the authority to approval Associate Membership renewals to the Membership Committee Chair, therefore a motion is not required for the renewals. However, the board will be updated on all renewals at each board meeting.

- Advising that the following Associate Membership Applications had been reviewed and approved by the committee for the board's consideration:
 - o Fusion Football Club Soccer Association (Non-Profit Organization)
 - o The Soccer Academy Society of Greater Vancouver (Non-Profit Organization)

MOTION: To go into camera. 80/2021

CARRIED

MOTION: To come out of camera. 81/2021

CARRIED

MOTION: To approve Fusion Football Club Soccer Association and The Soccer Academy Society of Greater Vancouver as associate membership in the specified category. 82/2021

CARRIED

ACTION #4: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer, while taking into consideration the current suspension of soccer activity and the fact that the for-profit

and no-profit categories of associate membership will cease to exist as of January 2022.

- Advising that in consultation with the Governance Committee, the Membership Committee (per 3.2.b of the bylaws) completed the review of the following active full member applications in the Youth District category and has determined alignment with the mission, vision, values and objectives of BC Soccer. Per bylaw 3.2.c, the Membership Committee is providing to the board for review and approval.
 - o Northern Interior Youth Soccer Association (Youth District)

It was noted that upon approval of Northern Interior Youth Soccer Association as a Full Member Youth District, the following organizations will cease to be active full members of BC Soccer in the Youth District category and will become member clubs of Northern Interior Youth Soccer Association:

 - Bulkley Valley Soccer Society
 - Kitimat Youth Soccer Association
 - Prince George Youth Soccer Association
 - Prince Rupert Youth Soccer Association
 - Terrace Youth Soccer Association
 - Nechako Lakes Soccer Association
- It was further stated that upon approval of the above Full Membership Application, the Northern Interior Youth Soccer Association will become active full members of BC Soccer in the Youth District category. Players registered with the member clubs of the new Youth Districts will be assigned to the Youth District Association by BC Soccer (Bylaw 13.2.b).

MOTION: To approve Northern Interior Youth Soccer Association's Full Membership application becoming an active member of BC Soccer in the Youth District category and assigning the same geographical boundaries as with the now member clubs of said district in accordance with BC Soccer Bylaws 14.2.a. 83/2021

CARRIED

MOTION: To assign all players from Bulkley Valley Soccer Society, Kitimat Youth Soccer Association, Prince George Youth Soccer Association, Prince Rupert Youth Soccer Association, Terrace Youth Soccer Association, and Nechako Lakes Soccer Association registered for the 2020/2021 season to Northern Interior Youth Soccer Association for the purpose of delegate voting at the 2021 Annual General Meeting in accordance with BC Soccer Bylaws 13.2:

13.2 Delegate Voting.

(b) Youth District Associations. Each active Youth District Association having fewer than 400 Registered Players, including players assigned to the Youth District Association by the Society, shall be eligible to cast one vote at the annual general meeting. Youth District

Associations with more than 400 Registered Players shall be permitted one vote for the first 400 Registered Players and one vote for each additional 400 Registered Players registered in the Society's most recent completed fiscal year

84/2021

CARRIED

ACTION #5: Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming membership with BC Soccer and also the resigning members.

10. Risk Management Committee

The Committee Chair provided a verbal update specific to the concerns around the number of phishing e-mails being received. It was stated that information has been provided to the Director of Operations to review this and investigate with BC Soccer IT company to see if there is anything more BC Soccer can do. It was noted that the phishing has extended beyond e-mails and some have received text messages. The Committee Chair advised that this has been added to the Risk Registry.

11. Nominations Committee

The President provided a verbal update, advising that:

- The First Vice President, Vice President Youth and three Directors are up for election at the 2021 AGM.
- That both Melissa Tancredi and Leanna Napolitano have advised that they will not be seeking reelection at the 2021 AGM.
- There has only been one candidate to declare their intention to run and reminder all of the need to declare as soon as possible.

Independent

12. Judicial

The Annual Judicial Chair Report was circulated prior to the meeting and it was noted that with the report are recommendation that are currently being worked on to further improve the Judicial Codes and Policies of the BC Soccer and the overall process surrounding judicial.

Board Chaired Operational Committee Updates and Discussion Items

13. Adult Competitions

The Committee Chair provided a verbal update advising of the verbal agreement for the Adult Provincial Cup Finals to be host at Burnaby Lake West and Swangard, with the Cup Draw taking place in Port Moody.

14. Diversity and Inclusion

The Committee Chair provided a brief verbal update advising that the committee will be towards the end of the month and the chair is still working with the Director of Operations on the DEI plan.

The Executive Director advised that in support of the upcoming International Day of the Girl Child (October 11) which is an international observance day declared by the United Nations; BC Soccer's Provincial Program activity will have an increased focus on female with BCSPL teams attending and two U12 ball girl teams to support the programming activity.

15. Youth Competitions

The Committee Chair spoke to the Committee/Staff Liaison Report circulated prior to the meeting, which included:

- Provincial Cup Hosts and Dates
 - o The Youth Competitions Committee finalized hosts/dates for the A & B Cup Competitions:
 - A Cup: Coastal FC to host June 30 – July 3
 - B Cup Girls: Sport Burnaby to host June 30 – July 3
 - B Cup Boys: Kamloops YSA to host July 7-10
 - o A Cup Format
 - o The Youth Competitions Committee approved changes to the A Cup format based on concerns from board, staff, and members. The new rules will read as:
 - Provincial A Cup Format
 - i. The format for these finals will be a six-team, Round Robin tournament.
 - ii. The six-team round robin format will be two (2) groups of three (3) teams in round robin play with one (1) game each day.
 - iii. Each team will participate in one (1) crossover match with a team from the other group.
 - iv. The results of the crossover match will count towards the standings in the teams' respective group.
 - v. The groupings will be determined by the final standings from the previous year. Berths will be seeded based on the final placing of the teams from that region the previous year. For example, the final standings at U13 in 2019 will be used to seed the U13 division in 2020. Final groups will be determined and communicated to participants a minimum of two (2) weeks prior to the start of the finals.
 - vi. Crossover matches will be selected by random draw.
 - vii. The winner from each group will compete in the Gold Medal game, the second-place team in each group will compete for the Bronze. Third place teams will play for 5th and 6th.
- Youth Provincial Championship Rules & Regulations: The committee voted to amend the A Cup format (above) and provide seeding for the A Cup. The seeds are the top 3 Coastal Cup finishers,

a Northern BC Berth, a Thompson Okanagan/Kootenay Rockies Berth and a Vancouver Island Berth.

MOTION: To approve the updated Youth Provincial Championship Rules as presented and circulated prior to the meeting. 85/2021

CARRIED

ACTION #6: Executive Director (or designate) to action accordingly.

16. Board Regional Liaison Updates

South Fraser has requested a two-week extension to the player registration reporting deadline which has been granted.

LISA has partnered with UVic to offer a She Kicks event targeted for female players aged 8 to 12 and will have all female coaches to support the skills, drills, and small sided game day activity.

Lower Island Womens, along with other members across the province, expressing concerns with obtaining referees. It was stated that there has been and continues to be an issue with bringing referees back as we work through the impacts of the restrictions placed on soccer due to the pandemic.

Attendance at BC High School Soccer matches which has led to good conversation with board members at these matches.

The President will be attending the Greater Victoria Sports Hall of Fall event in October to support the induction the Vancouver Island Soccer League. It was also stated that as part of this trip, other member meetings will occur.

17. New Business / Any Other Business

The President spoke to the Life Membership 2021 candidate information that was circulated prior to the meeting and the Award Selection Panel recommendations for two BC Soccer 2021 Awards.

MOTION: To approve the two Life Membership nomination to bring forward to the 2021 AGM for the membership's consideration and approval. 86/2021

CARRIED

MOTION: To approve the recommendation of the Awards Selection Panel for the 2020-21 BC Soccer Award Recipients as presented. 87/2021

CARRIED

ACTION #7: Executive Director (or designate) to action accordingly.

18. Next Meetings (subject to change)

- November 6, 2021 – AGM

19. Adjournment

- 10:20 am

ACTION SUMMARY:

#	Who?	What?
1	Executive Director (or delegate)	Executive Director (or designate) to coordinate circulation 2022-23 12-month fiscal year budget and fee schedule to the membership in accordance with the bylaws for the 2021 AGM.
2	Executive Director (or delegate)	Executive Director (or designate) to communicate and action accordingly.
3	Executive Director (or delegate)	Executive Director (or designate) to update the full Bylaw and Rule Amendments Package to include the board approved amendments and to coordinate circulation of 2021 proposed amendments package to the membership per the timelines within BC Soccer's bylaws.
4	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming associate membership with BC Soccer, while taking into consideration the current suspension of soccer activity and the fact that the for-profit and no-profit categories of associate membership will cease to exist as of January 2022.
5	Executive Director (or delegate)	Executive Director (or designate) to ensure appropriate correspondence is sent to this organization confirming membership with BC Soccer and also the resigning members.
6	Executive Director (or delegate)	Executive Director (or designate) to action accordingly.
7	Executive Director (or delegate)	Executive Director (or designate) to action accordingly.

Approved by:

Name (please print)	Signature	Date
Name (please print)	Signature	Date

*Approved at the following BC Soccer Board Meeting, signed copy in BC Soccer office.