



BC SOCCER

MEETING MINUTES

BC SOCCER BOARD OF DIRECTORS MEETING

Saturday September 7, 2024, 8:30am

In-Person – BC Soccer Office

1. Call to Order/Roll Call at 8:40am

Present: Carlos Grosso (Chair), Chris Appleby, Candace Dodson-Willis, Deb Pudek, Fraser Sim, Mark Eckerle, John Charlton, John O’Flynn, Ralph Luongo and Gabriel Assis (CEO).

Regrets: Don Dancey, Andrea Benton, Peter Lonergan

Note: these minutes reflect the order of the agenda, however, not necessarily the order that each topic was discussed at the meeting.

2. Consent Agenda

Approved including previous Board meeting minutes and committee meeting minutes.

MOTION: To approve the minutes of the August 7th Board meeting and committee meeting minutes (by consent) 35/2024¹

CARRIED

3. Business Arising from Minutes

None

4. Email votes conducted in-between meetings

None

5. President’s Report/Update and Executive Director Report/Update

President Carlos Grosso provided a verbal report providing updates on several areas including:

MOTION to go into camera

CARRIED

MOTION to go out of camera

- Update on District matters raised to BC Soccer
- President Carlos Grosso advised the Board of his decision not to seek election at the upcoming Annual General Meeting. The Board acknowledged Carlos for his contributions and understanding for his decision.

The CEO presented a summary of the September 2024 CEO Report (circulated prior to meeting) comprised of a high-level overview across association activities, including:

- a) Operational Efficiency Review Project Status Update (Strategic Plan link – 3.1, 3.2, & 3.3)

¹ These numbers document the motion number during the calendar year for ease of referencing.

BC Soccer Board of Director Composition Review and Action Plan” – Currently Underway

b) Club Licensing (Strategic Plan link – 2.5)

BC Soccer Staff engaging with clubs to identify key areas for improvement on process and support needed. Enhancement introduced to Club Licensing application process that will streamline application, consolidate technical review, and better support BC Soccer decision making process. [Information Bulletin 2024-45](#) released September 3rd.

c) Facility Development (Strategic Plan link – 3.4)

Draft Contribution and License Agreements received from BC Soccer Legal Counsel shared with City of Port Coquitlam for review.

d) Board & Staff ongoing education and training (Strategic Plan link – 1.1 & 3.1)

DEI Action Plan will be added to Operational Plan 2024-25

Updated 2024 Board Matrix completed

e) League1 BC (Strategic Plan link 4.4)

Whitecaps to host two games for the Concacaf Women’s Champions Cup at BC Place.

TSS Rovers qualified to represent League1 BC at the 2025 TELUS Canadian Championships.

Coquitlam Metro-Ford and Langley United admitted into League1 BC

f) Policy Review and Rules & Regulations (Strategic Plan link – 3.2)

All policies and rules in effect since August 1, 2024

g) 2025+ Strategic Plan Working Group

Three meetings of the “Strategic Plan Working Group” completed.

Framework developed. Staff Session to be completed on September 5th. Board Session to be completed on September 7th. Review of Previous Strategic Plan Reports and data analysis. Review, planning and analysis of surveys, reports, and work plans.

Matter for Approval

The Board reviewed nominations for BC Soccer Awards received and approved individuals for their contributions and excellence throughout the years.

MOTION: To approve the following as the BC Soccer Board and/or President selected Award Recipients for 2024: 36/2024

- Award of Merit: Bruce McCallum
- Special Recognition: Bill Keserich and Gale Russell
- Life Membership: Tiberio de Frias and Bob Favelle
- A.C. Sanford: Don Moslin
- President’s Award: Gayle Statton

CARRIED

ACTION #19: CEO to inform the recipients and ensure appropriate planning occurs for the 2024 Award Banquet on November 2, 2024.

ACTION #20: Board Members to submit to the CEO recommendations for refining and further clarifying the criteria for Life Membership and A.C Sanford Awards by September 13th

h) Legal and Investigative Updates (outside of judicial)

MOTION: To go into camera. 37/2024

CARRIED

MOTION: To come out of camera. 38/2024

CARRIED

i) Compliance

All submissions are up to date with all governing bodies. Letter confirming successful application of the Gaming Grant received.

6. BC Soccer Rules and Regulations Dispensation Requests

None

7. Standing Committee Updates and Discussion Items

8. Finance, Audit and Risk Committee

Audit to begin on September 9th and Review of financial statements scheduled for October 4th. The Finance Committee reviewed and considered the revised staff and board recognition model to propose changes in how employees and volunteers are recognized for years of service. Projected end-of-year financial results are be expected to be in line with budget and registration trajectory is positive, with consideration that number of female players continues to vary and trend negatively year over year. Staff and Board per diems has been reviewed to come into effect October 1st, 2024 as allocated within the budget. In the area of Risk Management, it was noted the need to continue to monitor and potentially review conditions of participation in the Summer Games should the existing requirements remain the same. The CEO presented a detailed course of action taken to date as well possible contingency plans to be discussed with the BC Games Society.

9. Governance & Membership Committee

The Board reviewed the amendments received by the CEO within the timelines established in the Bylaws.

MOTION To approve the 2024 proposed bylaw amendments package, originally circulated to the Board on August 30th, 2024, and updated post Governance and Membership Committee Meeting on September 5, 2024. 39/2024

CARRIED

10. Nominations Committee

Update on the process for election. Nominations Committee to provide list to the Board following review of candidates and with recommendations for appointment of the Director of Large position before appointment on October 16th.

Other

11. Board Regional Liaison Updates

